

White Salmon City Council Meeting

A G E N D A

September 06, 2023 – 6:00 PM

119 NE Church Ave and Zoom Teleconference

Meeting ID: 878 3513 1414

Call in Numbers:

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

Zoom Link: <https://us02web.zoom.us/j/87835131414>



I. Call to Order, Presentation of the Flag and Roll Call

II. Changes to the Agenda

III. Public Comment

Any public in attendance at the meeting (either in person or via Zoom) will be provided an opportunity to make public comment of a general nature in the time allotted. No registration is required. Each person will be allowed three minutes for comment.

IV. Consent Agenda

A. Resolution 2023-09-575 Authorizing the Submission of RCO Grant Application

B. 2024 Lodging Tax Grant Funding

C. July 2023 Treasurer Report

D. Approval of Meeting Minutes - August 16, 2023

E. Approval of Meeting Minutes - August 30, 2023

F. Approval of Vouchers

V. Public Hearings

A. **Ordinance 2023-09-1141 Tenant Protections**

1. Presentation

2. Public Hearing

3. Discussion

VI. Business Items

A. **Resolution 2023-09-574 Establishing Intent to Annex an Unincorporated Island of Land to the City of White Salmon Pursuant to RCW 35a.14.295**

1. Presentation

2. Discussion

3. Action

VII. Reports and Communications

A. Department Head

B. Council Members

C. Mayor

VIII. Executive Session (if needed)

IX. Adjournment

File Attachments for Item:

A. Resolution 2023-09-575 Authorizing the Submission of RCO Grant Application



Department Head:	
Clerk/Treasurer:	
City Administrator:	
Mayor:	

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:

Yes, completed

Meeting Date:

9/6/23

Agenda Item:

Authorizing Submission of RCO Grant Application

Presented By:

Andrew Dirks, PW Director

Action Required:

Resolution 2023-09-575- Authorizing Submission of RCO Grant Application and naming authorized representatives.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to adopt Resolution 2023-09-575 Authorizing Submission of RCO Grant Application for RCO Project#23-1584, Parks Maintenance Utility Vehicle.

Explanation of Issue:

The is applying for the Washington State Recreation and Conservation Offices' Local Parks Maintenance Program with the goal of obtaining funds to purchase a new park utility vehicle.

The resolution before you name Andrew Dirks (Public Works Director) and Stephanie Porter (Clerk Treasurer) as authorized representatives to review specific grant documents and authorizing signatories. The resolution includes sample agreements that have been reviewed and approved by City Attorney Shawn MacPherson.

Washington State Recreation and Conservation Offices' (RCO) requires an entity to designate by resolution authorized signers for grant submission before application can be made.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Other action as desired by council.

Fiscal Analysis:

The maximum amount awarded from the grant is \$100,000. Staff is applying for the full amount (\$95,000 for a utility vehicle and \$5,000 towards truck accessories).

Recommendation of Staff/Committee:

Staff recommends for council to adopt Resolution 2023-09-575 Authorizing the Submission of RCO Grant Application. RCO #23-1584, Parks Maintenance Utility Vehicle.

Follow Up Action:

If council approves the Resolution, staff will be able to submit the grant application to Washington State Recreation and Conservation Offices by the due date September 18, 2023.



Applicant Resolution/Authorization

Organization Name (sponsor) City of White Salmon

Resolution No. or Document Name 2023-09-575 Authorizing Submission of RCO Grant Application

Project(s) Number(s), and Name(s) RCO #23-1584, Parks Maintenance Utility Vehicle

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Andrew Dirks, Public Works Dir. and/or Stephanie Porter, Clerk Treasurer
Project contact (day-to-day administering of the grant and communicating with the RCO)	Andrew Dirks, Public Works Dir. and/or Stephanie Porter, Clerk Treasurer
RCO Grant Agreement (Agreement)	Andrew Dirks, Public Works Dir. and/or Stephanie Porter, Clerk Treasurer
Agreement amendments	Andrew Dirks, Public Works Dir. and/or Stephanie Porter, Clerk Treasurer
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Stephanie Porter, Clerk Treasurer

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

- 12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
- 13. [for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
- 14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
- 15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
- 16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title _____ Date September 6, 2023

On File at: City of White Salmon, City Hall

This Applicant Resolution/Authorization was adopted by our organization during the meeting held: (Local Governments and Nonprofit Organizations Only):

Location: 119 NE Church Ave, White Salmon, WA Date: September 6, 2023

Washington State Attorney General's Office

Approved as to form *Brian Toller* 2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.

File Attachments for Item:

B. 2024 Lodging Tax Grant Funding



Department Head:	
Clerk/Treasurer:	
City Administrator:	
Mayor:	

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:	No, unnecessary.
Meeting Date:	September 6, 2023
Agenda Item:	2024 Lodging Tax Grant Funding Amount
Presented By:	Stephanie Porter, Clerk Treasurer

Action Required

Setting the 2024 Lodging Tax Grant funding level.

Proposed Motion

Move to set the 2024 Lodging Tax grant funding level be \$80,500.

Explanation of Issue

The city has established a Lodging Tax Grant program. Procedures were adopted by the City Council in 2021. When the applications are received in 2023, the Lodging Tax Advisory Committee will review the applications and make recommendations to the City Council for funding. The grant funding will be provided in 2024.

The City received \$80,502.92, in 2022 from lodging taxes. This year to date (as of August 31, 2023-July taxes collected), the city has received \$49,309.02 out of a projected revenue budget of \$80,425. The goal is to use prior year funding for grants so that the city is able to maintain a balance in the fund for grants in future years. Lodging taxes are always subject to the economics and the amount the city might receive in a given year is never guaranteed.

Council Options:

City Council has the following options available at this time:

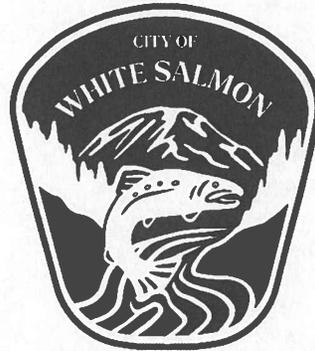
1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Staff/Committee Recommendation

Staff and the Personnel Finance Committee recommend the city set the funding level for the 2024 Lodging Tax Grant program at the prior year level of receipts (2023) of \$80,500.

File Attachments for Item:

C. July 2023 Treasurer Report



City of White Salmon

July 2023

Budget Report

TREASURER'S REPORT**Fund Totals**

City Of White Salmon

Time: 16:52:35 Date: 08/07/2023

07/01/2023 To: 07/31/2023

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	890,157.50	235,568.88	233,053.50	892,672.88	11,888.31	10,895.88	-4,667.03	910,790.04
101 Street Fund	257,811.76	36,012.23	55,117.11	238,706.88	318.20	837.05	0.00	239,862.13
108 Municipal Capital Imp Fund	490,493.62	9,651.09		500,144.71	0.00	0.00	0.00	500,144.71
110 Fire Reserve Fund	360,657.07	3,634.05		364,291.12	0.00	0.00	0.00	364,291.12
112 General Fund Reserve	353,470.90	1,576.09		355,046.99	0.00	0.00	0.00	355,046.99
121 Police Vehicle Reserve Fund	84,980.57	359.68		85,340.25	0.00	0.00	0.00	85,340.25
303 Hotel/Motel Taxes	189,013.20	7,324.01		196,337.21	0.00	0.00	0.00	196,337.21
307 New Pool Construction Fund	20,063.98	2,916.67		22,980.65	0.00	0.00	0.00	22,980.65
401 Water Fund	357,538.26	217,094.18	162,746.67	411,885.77	1,721.00	1,348.59	-4,136.13	410,819.23
402 Wastewater Collection Fund	361,945.11	97,098.02	183,956.18	275,086.95	1,199.94	374.21	-1,720.50	274,940.60
408 Water Reserve Fund	322,181.65	28,582.06	21,131.90	329,631.81	0.00	0.00	0.00	329,631.81
409 Wastewater Reserve Fund	584,908.23	17,797.48	473.81	602,231.90	0.00	0.00	0.00	602,231.90
412 Water Rights Acquisition Fund	406,868.72	15,707.09		422,575.81	-6.41	0.00	-261.64	422,307.76
413 Water Bond Redemption Fund	75,084.80	9,590.55	7,920.00	76,755.35	0.00	0.00	0.00	76,755.35
414 Wastewater Bond Redemption Fund	11,525.27	0.00		11,525.27	0.00	0.00	0.00	11,525.27
415 Water Bond Reserve Fund	116,873.69	1,683.14		118,556.83	0.00	0.00	0.00	118,556.83
416 Wastewater Bond Reserve Fund	77,682.43	346.40		78,028.83	0.00	0.00	0.00	78,028.83
417 Treatment Plant Reserve Fund	374,854.43	1,664.87		376,519.30	0.00	0.00	0.00	376,519.30
418 Water Short Lived Asset Reserve Fund	328,574.88	11,582.58	5,392.32	334,765.14	0.00	0.00	0.00	334,765.14
420 USDA Rural Development - Jewett Water Main Improvements	599,814.57	508,802.00	392,616.42	716,000.15	0.00	0.00	0.00	716,000.15
601 Remittances	232.03	352.04	345.54	238.53	0.00	0.00	0.00	238.53
	6,264,732.67	1,207,343.11	1,062,753.45	6,409,322.33	15,121.04	13,455.73	-10,785.30	6,427,113.80

TREASURER'S REPORT

Account Totals

City Of White Salmon

07/01/2023 To: 07/31/2023

Time: 16:52:35 Date: 08/07/2023

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking Account	1,506,415.90	1,140,113.08	1,016,688.92	1,629,840.06	-10,785.30	28,654.46	1,647,709.22
3 Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4 Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5 Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
Total Cash:	1,506,740.90	1,140,113.08	1,016,688.92	1,630,165.06	-10,785.30	28,654.46	1,648,034.22
Investment Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 State Pool	4,757,991.77	21,165.50	0.00	4,779,157.27	0.00	0.00	4,779,157.27
Total Investments:	4,757,991.77	21,165.50	0.00	4,779,157.27	0.00	0.00	4,779,157.27
	6,264,732.67	1,161,278.58	1,016,688.92	6,409,322.33	-10,785.30	28,654.46	6,427,191.49

TREASURER'S REPORT

Fund Investments By Account

City Of White Salmon

07/01/2023 To: 07/31/2023

Time: 16:52:35 Date: 08/07/2023

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	1,125,659.50		5,019.55	5,019.55		1,130,679.05
101 000 Street Fund	103,106.55		459.77	459.77		103,566.32
108 000 Municipal Capital Imp Fund	400,861.99		1,787.53	1,787.53		402,649.52
110 000 Fire Reserve Fund	347,756.42		1,550.72	1,550.72		349,307.14
112 000 General Govt Reserve Fund	353,445.73		1,576.09	1,576.09		355,021.82
121 000 Police Vehicle Reserve Fund	80,659.01		359.68	359.68		81,018.69
303 000 Hotel/Motel Taxes	110,531.09		492.88	492.88		111,023.97
401 000 Water Fund	103,106.55		459.77	459.77		103,566.32
402 000 Wastewater Collection Fund	309,319.65		1,379.32	1,379.32		310,698.97
408 000 Water Reserve Fund	106,479.61		474.81	474.81		106,954.42
409 000 Wastewater Reserve Fund	524,601.97		2,339.31	2,339.31		526,941.28
412 000 Water Rights Acquisition Fund	358,835.60		1,600.12	1,600.12		360,435.72
413 000 Water Bond Redemption Fund	66,689.54		297.38	297.38		66,986.92
415 000 Water Bond Reserve Fund	104,701.19		466.89	466.89		105,168.08
416 000 Wastewater Bond Reserve Fund	77,682.00		346.40	346.40		78,028.40
417 000 Treatment Plant Reserve Fund	373,354.43		1,664.87	1,664.87		375,019.30
418 000 Water Short Lived Asset Reserve Fund	199,676.41		890.41	890.41		200,566.82
2 - State Pool	4,746,467.24	0.00	21,165.50	21,165.50		4,767,632.74
	4,746,467.24	0.00	21,165.50	21,165.50		4,767,632.74

TREASURER'S REPORT**Fund Investment Totals**

City Of White Salmon

Time: 16:52:35 Date: 08/07/2023

07/01/2023 To: 07/31/2023

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	1,125,659.50		5,019.55	5,019.55		1,130,679.05	-238,006.17
101 Street Fund	103,106.55		459.77	459.77		103,566.32	135,140.56
108 Municipal Capital Imp Fund	400,861.99		1,787.53	1,787.53		402,649.52	97,495.19
110 Fire Reserve Fund	347,756.42		1,550.72	1,550.72		349,307.14	14,983.98
112 General Fund Reserve	353,445.73		1,576.09	1,576.09		355,021.82	25.17
121 Police Vehicle Reserve Fund	80,659.01		359.68	359.68		81,018.69	4,321.56
303 Hotel/Motel Taxes	110,531.09		492.88	492.88		111,023.97	85,313.24
307 New Pool Construction Fund						0.00	22,980.65
401 Water Fund	103,106.55		459.77	459.77		103,566.32	308,319.45
402 Wastewater Collection Fund	309,319.65		1,379.32	1,379.32		310,698.97	-35,612.02
408 Water Reserve Fund	106,479.61		474.81	474.81		106,954.42	222,677.39
409 Wastewater Reserve Fund	524,601.97		2,339.31	2,339.31		526,941.28	75,290.62
412 Water Rights Acquisition Fund	358,835.60		1,600.12	1,600.12		360,435.72	62,140.09
413 Water Bond Redemption Fund	66,689.54		297.38	297.38		66,986.92	9,768.43
414 Wastewater Bond Redemption Fund						0.00	11,525.27
415 Water Bond Reserve Fund	104,701.19		466.89	466.89		105,168.08	13,388.75
416 Wastewater Bond Reserve Fund	77,682.00		346.40	346.40		78,028.40	0.43
417 Treatment Plant Reserve Fund	373,354.43		1,664.87	1,664.87		375,019.30	1,500.00
418 Water Short Lived Asset Reserve Fund	199,676.41		890.41	890.41		200,566.82	134,198.32
420 USDA Rural Development - Jewett Water Main Improve						0.00	716,000.15
601 Remittances						0.00	238.53
	<u>4,746,467.24</u>		<u>21,165.50</u>	<u>21,165.50</u>		<u>4,767,632.74</u>	<u>1,641,689.59</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

6,409,322.33

TREASURER'S REPORT**Outstanding Vouchers**

07/01/2023 To: 07/31/2023

As Of: 07/31/2023 Date: 08/07/2023

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City Of White Salmon

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	2661	07/27/2023	Util Pay	1		Xpress Bill Pay	233.13	Xpress Import - CheckFree - 07-27-2023__daily_batch
2023	2663	07/28/2023	Util Pay	1		Xpress Bill Pay	527.59	Xpress Import - CC - 07-28-2023__daily_batch.csv
2023	2664	07/28/2023	Util Pay	1		Xpress Bill Pay	197.98	Xpress Import - EFT - 07-28-2023__daily_batch.csv
2023	2665	07/28/2023	Util Pay	1		Xpress Bill Pay	80.00	Xpress Import - Metavante - 07-28-2023__daily_batch
2023	2666	07/28/2023	Util Pay	1		Xpress Bill Pay	114.00	Xpress Import - CheckFree - 07-28-2023__daily_batch
2023	2667	07/29/2023	Util Pay	1		Xpress Bill Pay	691.04	Xpress Import - CC - 07-29-2023__daily_batch.csv
2023	2668	07/29/2023	Util Pay	1		Xpress Bill Pay	123.15	Xpress Import - EFT - 07-29-2023__daily_batch.csv
2023	2669	07/30/2023	Util Pay	1		Xpress Bill Pay	1,830.71	Xpress Import - CC - 07-30-2023__daily_batch.csv
2023	2670	07/30/2023	Util Pay	1		Xpress Bill Pay	566.58	Xpress Import - EFT - 07-30-2023__daily_batch.csv
2023	2671	07/31/2023	Tr Rec	1		Republic Services #487	2,381.47	Refuse Colleciton Utility Tax - June 2023
2023	2672	07/31/2023	Tr Rec	1		Wavedivision Holdings, LLC	61.22	Telephone Utility Tax - June 2023
2023	2673	07/31/2023	Tr Rec	1		T-Mobile West LLC, C/o T-Mobile USA, INC	150.29	Telephone Utility Tax - June 2023
2023	2674	07/31/2023	Tr Rec	1		Metro PCS California, LLC	1.19	Telephone Utility Tax - June 2023
2023	2675	07/31/2023	Tr Rec	1		NexVortex Inc.	0.26	Telephone Utility Tax - June 2023
2023	2676	07/31/2023	Tr Rec	1		AT&T Corp	1.68	Telephone Utility Tax - June 2023
2023	2677	07/31/2023	Tr Rec	1		Sprint Spectrum LLC	5.56	Telephone Utility Tax - June 2023
2023	2678	07/31/2023	Tr Rec	1		Spectrum Advanced Services, LLC	247.11	Telephone Utility Tax - June 2023
2023	2679	07/31/2023	Tr Rec	1		Spectrum Pacific West, LLC	1,529.96	Television Cable Utility Tax - June 2023
2023	2680	07/31/2023	Tr Rec	1		New Cingular Wireless, PCS, LLS	288.29	Telephone Utility Tax - June 2023
2023	2690	07/31/2023	Util Pay	1		Xpress Bill Pay	790.97	Xpress Import - CC - 07-31-2023__daily_batch.csv
2023	2691	07/31/2023	Util Pay	1		Xpress Bill Pay	963.12	Xpress Import - EFT - 07-31-2023__daily_batch.csv
Receipts Outstanding:							10,785.30	
2023	2734	07/28/2023	Payroll	1	EFT	Oregon Dept. of Revenue - Transit Tax	46.99	Pay Cycle(s) 04/01/2023 To 06/30/2023 - OR Transit Tax
2023	2733	07/28/2023	Payroll	1	EFT	Employment Security Department	845.41	2nd Quarter Unemployment: 04/01/2023 - 06/30/2023
2023	2732	07/28/2023	Payroll	1	EFT	Employment Security Department - PFMLA	2,553.43	Pay Cycle(s) 04/01/2023 To 06/30/2023 - PFMLA
2023	2731	07/28/2023	Payroll	1	EFT	Department Of Labor & Industries	8,891.88	2ND Quarter L&I: 04/01/2023 - 06/30/2023
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2

TREASURER'S REPORT**Outstanding Vouchers**

07/01/2023 To: 07/31/2023

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City Of White Salmon

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2019	2627	06/05/2019	Claims	1	35066	Christopher Stiffler	168.00	Reimburse - Wildland Firefighter Exam Fee
2019	3568	08/07/2019	Claims	1	35245	Mark Long	179.21	071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750
2020	1811	05/06/2020	Claims	1	36098	James B Roberson Trust Lisa Doslu, Trustee	10.38	062750.0 - 625 SWWAUBISH ST- Credit Balance Refund
2021	218	01/20/2021	Claims	1	36799	Thomas Hood	4.71	073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund
2021	228	01/20/2021	Claims	1	36809	Jennifer Schwab	49.19	064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund
2021	232	01/20/2021	Claims	1	36813	Garret Zallen	0.05	022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund
2021	1733	05/19/2021	Claims	1	37101	Nora B. Kyte	3.34	011450.0 - 552 SEOAK ST - Credit Balance Refund
2021	3458	10/06/2021	Claims	1	37455	Ernie's Locks & Keys LLC	325.00	Park - Locksmithing
2021	4396	12/20/2021	Payroll	1	37678	Christopher Stiffler	27.70	Dec Payroll #2
2022	4036	12/05/2022	Payroll	1	38651	Patricia F Fink	152.42	December Payroll #1
2022	4062	12/05/2022	Payroll	1	38659	David S Swann	559.64	December Payroll #1
2022	4120	12/07/2022	Claims	1	38665	Ryan Hardie Adam	24.71	PW - Meal Reimbursement - Travel & Training
2022	4280	12/20/2022	Payroll	1	38726	Joseph Ryan	55.41	December Payroll #2
2023	700	03/01/2023	Claims	1	38964	IIMC	185.00	Finance - IIMC Annual Membership 2023
2023	715	03/01/2023	Claims	1	38979	Reynier, Ron Atty At Law	1,400.00	City Prosecuting Agreement - March 2023
2023	735	03/06/2023	Payroll	1	38983	Patricia F Fink	152.01	March Payroll #1
2023	2316	07/05/2023	Payroll	1	40327	Benjamin C Giant	151.05	July Payroll #1
2023	2372	07/05/2023	Claims	1	40335	Chad Hinman	150.00	Park Use Deposit Refund - Chad Hinman - Event date 06.17.23 - Receipt 99742
2023	2378	07/05/2023	Claims	1	40341	Hannigan Michael	150.00	Park Use Deposit Refund - Michael Hannigan - Event Date 06.17.23 - Receipt 99744
2023	2380	07/05/2023	Claims	1	40343	Mt Adams Chamber Of Commerce	150.00	Park Use Deposit Refund - Mt Adams Chamber of Commerce - Event Date 07.04.23 - Receipt 97880
2023	2558	07/19/2023	Claims	1	40376	CenturyLink	1,386.98	CenturyLink - Shop - 2023 July ; CenturyLink - Breathalyzer - 2023 July ; CenturyLink - Shop Emergency Dialer - 2023 July ; CenturyLink - City Shop Broadband - 2023 July ; CenturyLink- City Ha

TREASURER'S REPORT

Outstanding Vouchers

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City Of White Salmon

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	2561	07/19/2023	Claims	1	40379	Columbia Gorge News, LLC	449.64	Legal Advertising - #727Notice of Ordinance 2023-06-1142 Adoption; Legal Advertising - #726 Notice of Ordinance 2023-06-1144 Adoption; Legal Advertising - #725 Notice of Ordinance 2023-06-1145 Adoptio
2023	2565	07/19/2023	Claims	1	40383	Databar	1,544.23	Monthly Utility Billing - July 2023
2023	2566	07/19/2023	Claims	1	40384	Ed2go	2,295.00	Planning - Travel & Training - Professional Grant Writing
2023	2575	07/19/2023	Claims	1	40393	League of Oregon Cities	80.00	Job Posting - Community Development Director
2023	2576	07/19/2023	Claims	1	40394	MCEDD	2,315.00	MCEDD Dues July 1, 2023-June 30, 2024
2023	2580	07/19/2023	Claims	1	40398	Deborah Olson	150.00	Park Use Deposit Refund - Debbie Olson - Event Date 07.01.23 - Receipt 98353
2023	2584	07/19/2023	Claims	1	40402	Republic Services #487	624.17	Garbage Service - June 2023
2023	2587	07/19/2023	Claims	1	40405	Verizon Wireless	1,239.10	Verizon Wireless - July 2023
2023	2596	07/19/2023	Claims	1	40414	Zaya LLC	2,112.19	Linkdin Promotion - Planner; Webflow Hosting - Housing Action Plan Survey adn Housing Website
							<u>28,654.46</u>	

Fund	Claims	Payroll	Total
001 Current Expense	11,888.31	10,895.88	22,784.19
101 Street Fund	318.20	837.05	1,155.25
107	0.00	77.69	77.69
401 Water Fund	1,721.00	1,348.59	3,069.59
402 Wastewater Collection Fund	1,199.94	374.21	1,574.15
412 Water Rights Acquisition Fund	-6.41	0.00	-6.41
	<u>15,121.04</u>	<u>13,533.42</u>	<u>28,654.46</u>

TREASURER'S REPORT
Signature Page

City Of White Salmon

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We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
Clerk/Treasurer / Date Chairman Budget Committee / Date

City of White Salmon
2023 July Treasurer's Report Reconciliation to Bank Statements

Treasurer's Report Ending Balance	6,409,322.33
Treasurer's Report Adjusted Ending Balance	6,427,113.80
Columbia State Bank (Cash)	1,647,709.22
US Bank (Time Value - Investment)	0.00
WA State Treasurer (State Pool - Investment)	4,779,157.27
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	0.00
Total Cash and Investments	6,427,191.49
Less Outstanding Checks (Treasurer's Report)	-28,654.46
Plus Outstanding Deposits (Page 1 of Treasurer's Report)	10,785.30
Bank Statement Adjusted Ending Balance	6,409,322.33
Difference	0.00

July 2023 Treasurer's Report Reconciliation

	Revenue	Expenditures
	1,207,343.11	1,062,753.45
Treasurer's Receipts	834,054.23	810,167.45 Claims
Utility Receipts	327,224.35	205,390.76 Payroll
Interfund Transfers	69,767.01	69,767.01 Interfund Transfers
Service Charge	0.00	5.00 Service Charge -Wire Fee
Service Charge	0.00	10.00 Service Charge -Returned Check Fee
Service Charge	0.00	141.54 Service Charge - Checks
Revenue to Expenditure	-9.14	-9.14 Revenue to Expenditure
Revenue to Expenditure	-22,154.00	0.00 Revenue to Expenditure - Overhead Cost Correction
Service Charge (NSF)	-186.38	0.00 Insufficient Funds
Service Charge (NSF)	-91.72	0.00 Insufficient Funds
Service Charge (NSF)	-229.20	0.00 Insufficient Funds
Service Charge (NSF)	-113.29	0.00 Insufficient Funds
Service Charge (NSF)	-353.58	0.00 Insufficient Funds
Expenditure to Revenue	-375.07	-375.07 Expenditure to Revenue
Expenditure to Revenue	-190.10	-190.10 Expenditure to Revenue
Expenditure to Revenue	0.00	-22,154.00 Expenditure to Revenue- Overhead Cost Correction
	1,207,343.11	1,062,753.45
	0.00	0.00

TRANSACTION JOURNAL

City Of White Salmon

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund # Vendor	Amount	Memo
2365	07/05/2023				Adjustmt	Correction of BARS Coding for City Ow		Correction of BARS Coding for City Owned E/V Charging Station and Taxes
			594 42 64 10		Street - 2nd E/V Chargir	101 Street Fund	-9,059.92	
			594 42 64 10		Street - 2nd E/V Chargir	101 Street Fund	-679.49	
			594 42 64 10		Street - 2nd E/V Chargir	101 Street Fund	7,667.92	
			594 42 64 10		Street - 2nd E/V Chargir	101 Street Fund	575.09	Excise Taxes
			542 40 01 05		Street - City Owned E/V	101 Street Fund	900.00	
			542 40 01 05		Street - City Owned E/V	101 Street Fund	67.50	Excise Taxes
			594 42 64 11		Street-2nd E/V Station C	101 Street Fund	492.00	
			594 42 64 11		Street-2nd E/V Station C	101 Street Fund	36.90	Excise Taxes
2455	07/12/2023				Adjustmt	Overhead Cost Allocation Correction		Overhead Cost Allocation Correction
			341 43 00 00		CE-Finance Admin Fees	001 Current Expense	-22,301.00	}
			341 96 00 00		CE-HR Admin Fees	001 Current Expense	147.00	
			542 30 41 11		Street-Finance Fee To CI	101 Street Fund	11,122.00	}
			542 30 41 12		Street-HR Fee To CE Fur	101 Street Fund	-32.00	
			534 80 41 11		Water-Finance Fee To CI	401 Water Fund	-44,754.00	}
			534 80 41 12		Water-HR Fee To CE Fur	401 Water Fund	248.00	
			535 80 41 11		WW-Finance Fee To CE	402 Wastewater Collection Fund	11,332.00	}
			535 80 41 12		WW-HR Fee To CE Fund	402 Wastewater Collection Fund	-70.00	

Records Printed: 2

Adjustments:	0.00
Beginning Balance:	0.00
Revenues:	0.00
Warrant Expenditures:	0.00
Non Warrant Expenditures:	0.00
Interfund Transfers:	0.00
Redemptions:	0.00
Deposits:	0.00
Withdrawals:	0.00
Stop Payments:	0.00

Fund	Adjustments	Beg Bal	Revenues	War Exp	N War Exp	IT In	IT Out	Stop Pmts
001 Current Expense	-22,154.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101 Street Fund	-11,090.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
401 Water Fund	44,506.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402 Wastewater Collection Fund	-11,262.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BANK RECONCILIATION

City Of White Salmon

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1 Checking Account

Date	Balance Forward	1,576,282.65
06/27/2023		121.79
06/28/2023		237.22
06/29/2023		1,351.60
06/30/2023		3,654.59
07/01/2023		6,714.19
07/02/2023		753.33
07/03/2023		14,787.21
07/04/2023		583.11
07/05/2023		11,535.41
07/06/2023		10,115.87
07/07/2023		19,370.88
07/08/2023		1,526.42
07/09/2023		439.55
07/10/2023		31,288.06
07/11/2023		4,548.00
07/12/2023		6,792.61
07/13/2023		8,648.76
07/14/2023		6,469.42
07/15/2023		20,135.63
07/16/2023		1,985.40
07/17/2023		34,014.70
07/18/2023		13,620.76
07/19/2023		31,859.45
07/20/2023		263,585.39
07/21/2023		38,660.82
07/22/2023		111.58
07/23/2023		541.67
07/24/2023		510,828.55
07/25/2023		1,054.26
07/26/2023		404.22
07/27/2023		10,403.58
07/28/2023		2,338.15
07/31/2023		76,210.80
	Total Credits:	1,134,692.98

Year	Trans#	Date	Type	Chk#	Vendor	
2023	1790	05/17/2023	Claims	40214	Reynier, Ron Atty At Law	1,400.00
2023	1936	06/05/2023	Payroll	40232	Patricia F Fink	152.01
2023	2043	06/07/2023	Claims	40272	Reynier, Ron Atty At Law	1,400.00
2023	2206	06/21/2023	Claims	40297	Anderson Perry & Associates, Inc.	31,427.95
2023	2207	06/21/2023	Claims	40298	Yelitza Boots	1,200.00
2023	2208	06/21/2023	Claims	40299	Brenntag Pacific, Inc	1,733.47
2023	2209	06/21/2023	Claims	40300	C.M. & W.O. Sheppard Inc	79.96
2023	2210	06/21/2023	Claims	40301	Cameron McCarthy Landscape Architecture	2,899.38
2023	2211	06/21/2023	Claims	40302	CenturyLink	1,383.03
2023	2212	06/21/2023	Claims	40303	Coburn Electric, Inc.	216.08
2023	2213	06/21/2023	Claims	40304	Columbia Gorge Fire Equipment Co.	112.82
2023	2214	06/21/2023	Claims	40305	Columbia Gorge News, LLC	222.75
2023	2215	06/21/2023	Claims	40306	Communications Northwest	892.01
2023	2216	06/21/2023	Claims	40307	Databar	150.50
2023	2217	06/21/2023	Claims	40308	Gillespie Graphics	909.65
2023	2218	06/21/2023	Claims	40309	H.D. Fowler Company	306.22
2023	2220	06/21/2023	Claims	40311	Klickitat County Health Dept	140.00
2023	2221	06/21/2023	Claims	40312	Les Schwab Tire Center	255.25

BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2023	2222	06/21/2023	Claims	40313	NAPA Auto Parts dba Gorge Auto Parts	603.49
2023	2223	06/21/2023	Claims	40314	O'Reilly Auto Parts	98.05
2023	2224	06/21/2023	Claims	40315	PUD No 1 Of Klickitat County	2,788.17
2023	2225	06/21/2023	Claims	40316	Pioneer Surveying Engineering Inc	375.00
2023	2226	06/21/2023	Claims	40317	Planning Association of Washington	100.00
2023	2227	06/21/2023	Claims	40318	Proforce Law Enforcement	151.85
2023	2228	06/21/2023	Claims	40319	Propio LS LLC	5.52
2023	2229	06/21/2023	Claims	40320	Traffic Safety Supply Co. Inc.	355.61
2023	2230	06/21/2023	Claims	40321	Tum-A-Lum Lumber	269.20
2023	2231	06/21/2023	Claims	40322	Verizon Wireless	1,116.42
2023	2232	06/21/2023	Claims	40323	Wilcox & Flegel	2,056.76
2023	2233	06/21/2023	Claims	40324	Wire Works, LLC	18,137.70
2023	2234	06/21/2023	Claims	40325	Xerox Financial Services, LLC	772.93
2023	2308	07/05/2023	Payroll		Ryan Hardie Adam	2,432.26
2023	2309	07/05/2023	Payroll		Ethan Adkins	1,644.91
2023	2310	07/05/2023	Payroll		Erika Castro-Guzman	2,182.48
2023	2311	07/05/2023	Payroll		Jeffrey Cooper	2,551.62
2023	2312	07/05/2023	Payroll		Kate E Daniels	2,610.72
2023	2313	07/05/2023	Payroll		Andrew Dirks	2,015.72
2023	2314	07/05/2023	Payroll	40326	Patricia F Fink	151.05
2023	2315	07/05/2023	Payroll		Lisa L George	2,344.71
2023	2317	07/05/2023	Payroll		Suzanne F Gilmer	91.77
2023	2318	07/05/2023	Payroll		Jason L Hartmann	151.05
2023	2319	07/05/2023	Payroll		Michael L Hepner	3,265.89
2023	2320	07/05/2023	Payroll		William F Hunsaker	2,908.02
2023	2321	07/05/2023	Payroll		Cynthia D Jewell	1,944.18
2023	2322	07/05/2023	Payroll		Marla A Keethler	1,704.07
2023	2323	07/05/2023	Payroll		Jason Kinley	2,371.57
2023	2324	07/05/2023	Payroll		Ross E Lambert	2,302.94
2023	2325	07/05/2023	Payroll		Joshua Lewis	2,624.66
2023	2326	07/05/2023	Payroll		David S Lindley	151.05
2023	2327	07/05/2023	Payroll		Madelynn M McIlwain	2,552.38
2023	2328	07/05/2023	Payroll		Stephanie M Porter	2,640.88
2023	2329	07/05/2023	Payroll		Frank Randall	2,248.79
2023	2330	07/05/2023	Payroll		James A Ransier	151.05
2023	2331	07/05/2023	Payroll		Troy A Rayburn	3,371.49
2023	2332	07/05/2023	Payroll		Kelsey A Rooks	2,945.09
2023	2333	07/05/2023	Payroll		Troy Rosenberg	1,873.63
2023	2334	07/05/2023	Payroll	40328	Jess W Wardwell	91.77
2023	2338	07/05/2023	Payroll		AFLAC	74.80
2023	2339	07/05/2023	Payroll		Association Of WA Cities	34,407.84
2023	2340	07/05/2023	Payroll		Internal Revenue Service	18,306.34
2023	2341	07/05/2023	Payroll		LifeSecure Insurance Company	1,221.60
2023	2342	07/05/2023	Payroll		LifeSecure Insurance Company	410.79
2023	2343	07/05/2023	Payroll		LifeSecure Insurance Company	170.77
2023	2344	07/05/2023	Payroll		Oregon Department of Revenue	511.00
2023	2345	07/05/2023	Payroll		Standard Insurance	353.70
2023	2346	07/05/2023	Payroll		WA State Dept Retirement Systems	100.00
2023	2347	07/05/2023	Payroll		WA State Dept Retirement Systems	10,600.87
2023	2348	07/05/2023	Payroll		Washington State Support Registry	226.00
2023	2349	07/05/2023	Payroll	40329	WSCCCE	802.75
2023	2364	07/05/2023	Claims		Xpress Bill Pay	718.39
2023	2367	07/05/2023	Claims	40330	C.M. & W.O. Sheppard Inc	76.80
2023	2368	07/05/2023	Claims	40331	Charter Communications	149.00
2023	2369	07/05/2023	Claims	40332	Databar	1,547.62
2023	2370	07/05/2023	Claims	40333	Gorge Networks Inc	776.10
2023	2371	07/05/2023	Claims	40334	Gray & Osborne, Inc	2,115.60

BANK RECONCILIATION

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Year	Trans#	Date	Type	Chk#	Vendor	
2023	2373	07/05/2023	Claims	40336	Hunsaker Oil Company Inc	1,686.56
2023	2374	07/05/2023	Claims	40337	Ned Kindler	164.90
2023	2375	07/05/2023	Claims	40338	Klickitat County Emergency Mgmt.	1,373.41
2023	2376	07/05/2023	Claims	40339	Little Oak Montessori School	150.00
2023	2377	07/05/2023	Claims	40340	Masonic Lodge # 163	529.00
2023	2379	07/05/2023	Claims	40342	Mosier WiNet	455.00
2023	2381	07/05/2023	Claims	40344	Mt Adams Elks Lodge	150.00
2023	2382	07/05/2023	Claims	40345	Mt Adams Ministerial Association	150.00
2023	2383	07/05/2023	Claims	40346	NW Natural	106.27
2023	2384	07/05/2023	Claims	40347	Nelson Nygaard Consulting Assoc., Inc.	14,912.90
2023	2385	07/05/2023	Claims	40348	North Cascade Excavating, LLC	358,804.68
2023	2386	07/05/2023	Claims	40349	PUD No 1 Of Klickitat County	9,537.42
2023	2387	07/05/2023	Claims	40350	Stephanie Marie Porter	276.15
2023	2388	07/05/2023	Claims	40351	Public Safety Testing	142.00
2023	2389	07/05/2023	Claims	40352	Radcomp Technologies	6,859.50
2023	2390	07/05/2023	Claims	40353	Rapid Readymix Co Inc	215.00
2023	2391	07/05/2023	Claims	40354	Reynier, Ron Atty At Law	1,400.00
2023	2392	07/05/2023	Claims	40355	Same Day Stage	80.00
2023	2393	07/05/2023	Claims	40356	Shadetree Automotive	225.00
2023	2394	07/05/2023	Claims	40357	Shred-it USA LLC	232.42
2023	2395	07/05/2023	Claims	40358	Larry Spencer	164.90
2023	2396	07/05/2023	Claims	40359	TransUnion Risk & Alternative	80.63
2023	2397	07/05/2023	Claims	40360	Valin Corporation	76.90
2023	2398	07/05/2023	Claims	40361	Vanguard Nursery	430.00
2023	2399	07/05/2023	Claims	40362	WA Assn Sheriffs & Police Chiefs	375.00
2023	2400	07/05/2023	Claims	40363	WA State Criminal Justice Training Com	300.00
2023	2401	07/05/2023	Claims	40364	White Salmon, City Of	375.07
2023	2402	07/05/2023	Claims	40365	White Salmon, City Of	4,268.02
2023	2403	07/05/2023	Claims	40366	Wilcox & Flegel	2,925.66
2023	2404	07/05/2023	Claims	40367	Kenneth B. Woodrich PC	160.00
2023	2535	07/10/2023	Claims		USDA Rural Development	7,920.00
2023	2545	07/13/2023	Ser Chge		Marty & Barbara James	186.38
2023	2546	07/13/2023	Ser Chge		1st Security Bank of Washington	10.00
2023	2543	07/19/2023	Claims		Starlink	120.00
2023	2549	07/19/2023	Claims		WA State Dept Revenue/Excise	10,593.52
2023	2550	07/19/2023	Claims	40368	ARC Architects, Inc.	12,736.65
2023	2551	07/19/2023	Claims	40369	Ace Hardware	239.15
2023	2552	07/19/2023	Claims	40370	Anderson Perry & Associates, Inc.	68,309.77
2023	2553	07/19/2023	Claims	40371	Aramark Uniform Services	291.53
2023	2554	07/19/2023	Claims	40372	Axon Enterprise, Inc.	91.57
2023	2555	07/19/2023	Claims	40373	BSK Associates	298.00
2023	2556	07/19/2023	Claims	40374	Bingen, City Of	92,238.92
2023	2557	07/19/2023	Claims	40375	Brightly Software, Inc	1,187.50
2023	2559	07/19/2023	Claims	40377	Charter Communications	137.97
2023	2560	07/19/2023	Claims	40378	Columbia Gorge Fire Equipment Co.	43.00
2023	2562	07/19/2023	Claims	40380	Consolidated Sup Co Inc	2,151.84
2023	2563	07/19/2023	Claims	40381	DCG Watershed	10,945.00
2023	2564	07/19/2023	Claims	40382	DataPro Solutions, Inc	135.45
2023	2567	07/19/2023	Claims	40385	Flume Road Water Services, LLC	612.50
2023	2568	07/19/2023	Claims	40386	H.D. Fowler Company	162.39
2023	2569	07/19/2023	Claims	40387	Its All a Little Grey LLC	520.00
2023	2570	07/19/2023	Claims	40388	James Dean Construction, Inc	519.45
2023	2571	07/19/2023	Claims	40389	Klickitat County Health Dept	210.00
2023	2572	07/19/2023	Claims	40390	Klickitat County Prosecutor	13.52
2023	2573	07/19/2023	Claims	40391	Knapp, O'Dell & Macpherson PLLC	9,548.75
2023	2574	07/19/2023	Claims	40392	Kustom Signals Inc	1,638.89
2023	2577	07/19/2023	Claims	40395	NAPA Auto Parts dba Gorge Auto Parts	94.84

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Year	Trans#	Date	Type	Chk#	Vendor	
2023	2578	07/19/2023	Claims	40396	NW Natural	41.87
2023	2579	07/19/2023	Claims	40397	Office Depot	505.61
2023	2581	07/19/2023	Claims	40399	Onsite Supply House LLC	124.68
2023	2582	07/19/2023	Claims	40400	Port Of Klickitat	40.00
2023	2583	07/19/2023	Claims	40401	Propio LS LLC	11.73
2023	2585	07/19/2023	Claims	40403	Tonkin Chevrolet Buick GMC	52.94
2023	2586	07/19/2023	Claims	40404	US Bank	3,036.71
2023	2588	07/19/2023	Claims	40406	WA State Criminal Justice Training Com	900.00
2023	2589	07/19/2023	Claims	40407	WA State Treas. Cash Mgmt Dept	332.02
2023	2590	07/19/2023	Claims	40408	Walter E. Nelson Co.	488.07
2023	2591	07/19/2023	Claims	40409	White Salmon Bingen Rotary Club	150.00
2023	2592	07/19/2023	Claims	40410	White Salmon, City Of	190.10
2023	2593	07/19/2023	Claims	40411	White Salmon, City Of	154,695.46
2023	2594	07/19/2023	Claims	40412	Wilcox & Flegel	1,788.91
2023	2595	07/19/2023	Claims	40413	Xerox Financial Services, LLC	773.65
2023	2510	07/20/2023	Payroll		Ryan Hardie Adam	2,736.21
2023	2511	07/20/2023	Payroll		Ethan Adkins	1,462.28
2023	2512	07/20/2023	Payroll		Erika Castro-Guzman	2,359.17
2023	2513	07/20/2023	Payroll		Jeffrey Cooper	2,095.63
2023	2514	07/20/2023	Payroll		Kate E Daniels	2,344.98
2023	2515	07/20/2023	Payroll		Andrew Dirks	2,305.09
2023	2516	07/20/2023	Payroll		Lisa L George	2,114.56
2023	2517	07/20/2023	Payroll		Michael L Hepner	3,262.51
2023	2518	07/20/2023	Payroll		William F Hunsaker	2,910.79
2023	2519	07/20/2023	Payroll		Cynthia D Jewell	1,735.77
2023	2520	07/20/2023	Payroll		Jason Kinley	2,009.43
2023	2521	07/20/2023	Payroll		Ross E Lambert	2,691.75
2023	2522	07/20/2023	Payroll		Joshua Lewis	3,153.17
2023	2523	07/20/2023	Payroll		Stephanie M Porter	2,643.93
2023	2524	07/20/2023	Payroll		Frank Randall	2,661.49
2023	2525	07/20/2023	Payroll		Troy A Rayburn	3,372.39
2023	2526	07/20/2023	Payroll		Kelsey A Rooks	3,445.71
2023	2527	07/20/2023	Payroll		Troy Rosenburg	1,635.08
2023	2528	07/20/2023	Payroll		William M Sauter	2,486.30
2023	2530	07/20/2023	Payroll		Internal Revenue Service	17,956.83
2023	2531	07/20/2023	Payroll		Oregon Department of Revenue	494.00
2023	2532	07/20/2023	Payroll		WA State Dept Retirement Systems	100.00
2023	2533	07/20/2023	Payroll		WA State Dept Retirement Systems	10,188.72
2023	2534	07/20/2023	Payroll		Washington State Support Registry	226.00
2023	2548	07/20/2023	Claims		Chase Paymentech	1,639.28
2023	2641	07/24/2023	Ser Chge		Roderick Polintan	91.72
2023	2643	07/24/2023	Ser Chge		Frances Johnson	113.29
2023	2644	07/24/2023	Ser Chge		Dave Sliwa	353.58
2023	2809	07/24/2023	Ser Chge		1st Security Bank of Washington	5.00
2023	2642	07/25/2023	Ser Chge		John Griebing	229.20
2023	2810	07/26/2023	Ser Chge		1st Security Bank of Washington	141.54
Total Debits:						1,063,265.63
Reconciled Bank Balance:						1,647,710.00
2023	2661	07/27/2023	Util Pay	60902	Xpress Bill Pay	233.13
2023	2663	07/28/2023	Util Pay	60904	Xpress Bill Pay	527.59
2023	2664	07/28/2023	Util Pay	60905	Xpress Bill Pay	197.98
2023	2665	07/28/2023	Util Pay	60906	Xpress Bill Pay	80.00
2023	2666	07/28/2023	Util Pay	60907	Xpress Bill Pay	114.00
2023	2667	07/29/2023	Util Pay	60908	Xpress Bill Pay	691.04
2023	2668	07/29/2023	Util Pay	60909	Xpress Bill Pay	123.15

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2023	2669	07/30/2023	Util Pay	60910	Xpress Bill Pay	1,830.71
2023	2670	07/30/2023	Util Pay	60911	Xpress Bill Pay	566.58
2023	2671	07/31/2023	Tr Rec	60912	Republic Services #487	2,381.47
2023	2672	07/31/2023	Tr Rec	60913	Wavedivision Holdings, LLC	61.22
2023	2673	07/31/2023	Tr Rec	60914	T-Mobile West LLC, C/o T-Mobile USA, INC	150.29
2023	2674	07/31/2023	Tr Rec	60915	Metro PCS California, LLC	1.19
2023	2675	07/31/2023	Tr Rec	60916	NexVortex Inc.	0.26
2023	2676	07/31/2023	Tr Rec	60917	AT&T Corp	1.68
2023	2677	07/31/2023	Tr Rec	60918	Sprint Spectrum LLC	5.56
2023	2678	07/31/2023	Tr Rec	60919	Spectrum Advanced Services, LLC	247.11
2023	2679	07/31/2023	Tr Rec	60920	Spectrum Pacific West, LLC	1,529.96
2023	2680	07/31/2023	Tr Rec	60921	New Cingular Wireless, PCS, LLS	288.29
2023	2690	07/31/2023	Util Pay	60931	Xpress Bill Pay	790.97
2023	2691	07/31/2023	Util Pay	60932	Xpress Bill Pay	963.12
Outstanding Credits:						-10,785.30
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2019	2627	06/05/2019	Claims	35066	Stiffler, Christopher	168.00
2019	3568	08/07/2019	Claims	35245	Long, Mark	179.21
2020	1811	05/06/2020	Claims	36098	Lisa Doslu, Trustee, James B Roberson Trust	10.38
2021	218	01/20/2021	Claims	36799	Hood, Thomas	4.71
2021	228	01/20/2021	Claims	36809	Schwab, Jennifer	49.19
2021	232	01/20/2021	Claims	36813	Zallen, Garret	0.05
2021	1733	05/19/2021	Claims	37101	Kyte, Nora B.	3.34
2021	3458	10/06/2021	Claims	37455	Ernie's Locks & Keys LLC	325.00
2021	4396	12/20/2021	Payroll	37678	Stiffler, Christopher	27.70
2022	4036	12/05/2022	Payroll	38651	Fink, Patricia F	152.42
2022	4062	12/05/2022	Payroll	38659	Swann, David S	559.64
2022	4120	12/07/2022	Claims	38665	Adam, Ryan Hardie	24.71
2022	4280	12/20/2022	Payroll	38726	Ryan, Joseph	55.41
2023	57	01/04/2023	Claims	38767	Springbrook Holding Company LLC	
2023	700	03/01/2023	Claims	38964	IIMC	185.00
2023	715	03/01/2023	Claims	38979	Reynier, Ron Atty At Law	1,400.00
2023	735	03/06/2023	Payroll	38983	Fink, Patricia F	152.01
2023	2316	07/05/2023	Payroll	40327	Giant, Benjamin C	151.05
2023	2372	07/05/2023	Claims	40335	Hinman, Chad	150.00
2023	2378	07/05/2023	Claims	40341	Michael, Hannigan	150.00
2023	2380	07/05/2023	Claims	40343	Mt Adams Chamber Of Commerce	150.00
2023	2558	07/19/2023	Claims	40376	CenturyLink	1,386.98
2023	2561	07/19/2023	Claims	40379	Columbia Gorge News, LLC	449.64
2023	2565	07/19/2023	Claims	40383	Databar	1,544.23
2023	2566	07/19/2023	Claims	40384	Ed2go	2,295.00
2023	2575	07/19/2023	Claims	40393	League of Oregon Cities	80.00
2023	2576	07/19/2023	Claims	40394	MCEDD	2,315.00
2023	2580	07/19/2023	Claims	40398	Olson, Deborah	150.00
2023	2584	07/19/2023	Claims	40402	Republic Services #487	624.17
2023	2587	07/19/2023	Claims	40405	Verizon Wireless	1,239.10
2023	2596	07/19/2023	Claims	40414	Zaya LLC	2,112.19
2023	2731	07/28/2023	Payroll		Department Of Labor & Industries	8,891.88
2023	2732	07/28/2023	Payroll		Employment Security Department - PFMLA	2,553.43
2023	2733	07/28/2023	Payroll		Employment Security Department	845.41
2023	2734	07/28/2023	Payroll		Oregon Dept. of Revenue - Transit Tax	46.99
Outstanding Debits:						28,654.46

BANK RECONCILIATION

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Reconciled Book Balance: 1,629,840.06

BANK RECONCILIATION

City Of White Salmon

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2 State Pool

Date	Balance Forward	4,757,991.77
07/31/2023		<u>21,165.50</u>
	Total Credits:	21,165.50

Year	Trans#	Date	Type	Chk#	Vendor	
					Total Debits:	<u>0.00</u>
					Reconciled Bank Balance:	4,779,157.27
					Outstanding Credits:	
					Outstanding Debits:	
					Reconciled Book Balance:	<u>4,779,157.27</u>

BANK RECONCILIATION

City Of White Salmon

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3 Petty Cash

Date Balance Forward 25.00

Total Credits: 0.00

Year Trans# Date Type Chk# Vendor

Total Debits: 0.00

Reconciled Bank Balance: 25.00

Outstanding Credits: _____

Outstanding Debits: _____

Reconciled Book Balance: 25.00

BANK RECONCILIATION

City Of White Salmon

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4 Cash Drawer 1

Date Balance Forward 150.00

Total Credits: 0.00

Year Trans# Date Type Chk# Vendor

Total Debits: 0.00

Reconciled Bank Balance: 150.00

Outstanding Credits: _____

Outstanding Debits: _____

Reconciled Book Balance: 150.00

BANK RECONCILIATION

City Of White Salmon

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5 Cash Drawer 2

Date Balance Forward 150.00

Total Credits: 0.00

Year Trans# Date Type Chk# Vendor

Total Debits: 0.00

Reconciled Bank Balance: 150.00

Outstanding Credits: _____

Outstanding Debits: _____

Reconciled Book Balance: 150.00

1ST SECURITY BANK

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Branch Office
White Salmon
509-493-2500

STATEMENT OF ACCOUNTS

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Statement Period: 07-01-2023 to 07-31-2023

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON WA 98672-2139

Give Your Money a Raise
ALL YOU HAVE TO DO IS ASK.

13-Month CD

5.05% APY¹ **4.30% APY¹**
With Relationship² Non-Relationship Rate

Ask your banker for more details, or visit www.fsbwa.com to open your account

Summary of Deposit Account Activity

	Account #	Beginning Balance	Withdrawals/ Service Charges*	Deposits	Dividends/ Interest	Ending Balance
PF - WA 1st Business CHK	10012469	1,576,282.65	1,063,266.41	1,134,692.98	0.00	1,647,709.22

Deposit Account Activity

PF - WA 1st Business CHK - 10012469

0.00% Annual Percentage Yield Earned for this account

Deposits

Date	Amount	Transaction Description
07/03	91.67	External Deposit WA ST TREASURER - REVDISTRIB 2530
07/03	121.79	External Deposit CITY OF WHITE SA - CREDITS 200305524
07/03	742.47	External Deposit PAYMENTECH - DEPOSIT 5708363
07/03	2,235.24	Deposit
07/05	237.22	External Deposit CITY OF WHITE SA - CREDITS 200392450
07/05	442.47	External Deposit PAYMENTECH - DEPOSIT 5708363
07/05	487.17	External Deposit PAYMENTECH - DEPOSIT 5708363
07/05	5,006.46	External Deposit PAYMENTECH - DEPOSIT 5708363
07/05	1,058.98	External Deposit PAYMENTECH - DEPOSIT 5708363
07/05	12,579.38	Deposit
07/06	120.48	External Deposit PAYMENTECH - DEPOSIT 5708363
07/06	609.13	External Deposit CITY OF WHITE SA - CREDITS 200488347
07/06	4,143.58	Deposit
07/07	283.33	External Deposit WA ST TREASURER - REVDISTRIB 2530
07/07	2,950.77	External Deposit CITY OF WHITE SA - CREDITS 200569266
07/07	4,005.25	External Deposit PAYMENTECH - DEPOSIT 5708363
07/07	5,081.52	Deposit
07/10	1,292.38	External Deposit PAYMENTECH - DEPOSIT 5708363
07/10	1,519.81	External Deposit CITY OF WHITE SA - CREDITS 200627543
07/10	14,275.01	Deposit
07/11	439.55	External Deposit PAYMENTECH - DEPOSIT 5708363
07/11	926.42	External Deposit PAYMENTECH - DEPOSIT 5708363

¹ APY = Annual Percentage Yield. APY is effective 06/05/23. Minimum opening deposit of \$500.00. Fees may reduce earnings on your account. Early withdrawal penalty may apply. Maximum opening deposit for these certificates of deposit is \$240,000.00 per account.

² Relationship is defined as opening and using a consumer or business checking account with 1st Security Bank.

1ST SECURITY BANK

Statement Period: 07-01-2023 to 07-31-2023

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Deposit Account Activity (continued)

Date	Amount	Transaction Description
07/11	1,897.18	External Deposit PAYMENTECH - DEPOSIT 5708363
07/11	3,386.58	External Deposit CITY OF WHITE SA - CREDITS 200688507
07/11	25,695.60	Deposit
07/12	225.00	External Deposit WA ST TREASURER - REVDISTRIB 2530
07/12	3,258.88	External Deposit PAYMENTECH - DEPOSIT 5708363
07/12	3,741.97	External Deposit CITY OF WHITE SA - CREDITS 200825908
07/12	808.92	Deposit
07/13	1,498.70	External Deposit PAYMENTECH - DEPOSIT 5708363
07/13	3,515.36	External Deposit CITY OF WHITE SA - CREDITS 200883526
07/13	2,903.30	Deposit
07/14	195.83	External Deposit WA ST TREASURER - REVDISTRIB 2530
07/14	1,041.17	External Deposit PAYMENTECH - DEPOSIT 5708363
07/14	2,333.58	External Deposit CITY OF WHITE SA - CREDITS 200936253
07/14	6,403.91	Deposit
07/17	389.45	External Deposit PAYMENTECH - DEPOSIT 5708363
07/17	2,240.38	External Deposit CITY OF WHITE SA - CREDITS 200988213
07/17	1,928.62	Deposit
07/18	375.00	External Deposit WA ST TREASURER - REVDISTRIB 2530
07/18	1,510.98	External Deposit PAYMENTECH - DEPOSIT 5708363
07/18	1,588.24	External Deposit PAYMENTECH - DEPOSIT 5708363
07/18	2,623.14	External Deposit CITY OF WHITE SA - CREDITS 201054237
07/18	13,570.66	External Deposit PAYMENTECH - DEPOSIT 5708363
07/18	19,343.75	Deposit
07/19	1,855.40	External Deposit CITY OF WHITE SA - CREDITS 201226776
07/19	5,906.95	External Deposit PAYMENTECH - DEPOSIT 5708363
07/19	11,434.16	External Deposit KLINKITAT COUNTY ACH - KC REMIT KCT*5097734664*
07/19	1,525.50	Deposit
07/20	50.00	External Deposit WA ST TREASURER - REVDISTRIB 2530
07/20	6,523.60	External Deposit PAYMENTECH - DEPOSIT 5708363
07/20	9,796.12	External Deposit CITY OF WHITE SA - CREDITS 201287153
07/20	60,265.96	External Deposit CITY WS DB 5200 - UTILPYM
07/20	454.37	Deposit
07/20	1,154.86	Deposit
07/21	8,764.00	External Deposit CITY OF WHITE SA - CREDITS 201346698
07/21	11,434.19	External Deposit PAYMENTECH - DEPOSIT 5708363
07/21	157,375.78	Deposit
07/24	5,196.66	External Deposit CITY OF WHITE SA - CREDITS 201479933
07/24	24,077.79	External Deposit PAYMENTECH - DEPOSIT 5708363
07/24	508,802.00	Wire Transfer Deposit Incoming Wire 67663478 CASHMERE VALLEY BANK
07/24	35,762.92	Deposit
07/25	45.83	External Deposit WA ST TREASURER - REVDISTRIB 2530
07/25	361.67	External Deposit PAYMENTECH - DEPOSIT 5708363
07/25	1,558.70	External Deposit PAYMENTECH - DEPOSIT 5708363
07/25	7,381.87	External Deposit CITY OF WHITE SA - CREDITS 201543939
07/25	1,417.85	Deposit
07/26	21,815.86	External Deposit CITY OF WHITE SA - CREDITS 201669374
07/26	60.00	Deposit
07/27	100.00	External Deposit WA ST TREASURER - REVDISTRIB 2530
07/27	887.81	External Deposit PAYMENTECH - DEPOSIT 5708363
07/27	1,630.78	External Deposit CITY OF WHITE SA - CREDITS 201787364

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Deposit Account Activity (continued)

Date	Amount	Transaction Description
07/28	330.50	External Deposit WA ST COMMERCE 1030230726CW64400000 - VENDOR PAY 237228!
07/28	387.14	External Deposit CITY OF WHITE SA - CREDITS 201864647
07/28	625.78	External Deposit PAYMENTECH - DEPOSIT 5708363
07/28	10,294.44	Deposit
07/31	9.14	External Deposit PAYMENTECH - DEPOSIT 5708363
07/31	60.62	External Deposit CITY OF WHITE SA - CREDITS 201902589
07/31	76,210.80	External Deposit WA ST TREASURER - REV DISTRIB 2530
07/31	2,007.65	Deposit

Withdrawals

Date	Amount	Transaction Description
07/03	34,407.84	External Withdrawal Vimly Benefit So - AWC ST-Q7R5A1H3K3H2
07/03	2,788.17	Over Counter Check 40315
07/03	152.01	Check 40232
07/03	31,427.95	Check 40297
07/03	1,200.00	Check 40298
07/03	1,733.47	Check 40299
07/03	216.08	Check 40303
07/03	112.82	Check 40304
07/03	892.01	Check 40306
07/03	306.22	Check 40309
07/03	255.25	Check 40312
07/03	603.49	Check 40313
07/03	355.61	Check 40320
07/03	18,137.70	Check 40324
07/05	49,080.93	External Withdrawal CITY WS DB - PAYROLL
07/05	18,306.34	External Withdrawal IRS - USATAXPYMT 270358685681556
07/05	10,600.87	External Withdrawal WA DEPT RET SYS - DRS EPAY 4393352
07/05	1,639.28	External Withdrawal PAYMENTECH - FEE 5708363
07/05	511.00	External Withdrawal OR REVENUE DEPT - TAXPAYMENT 2141004416
07/05	353.70	External Withdrawal Standard Ins - premium STASIC000251627
07/05	170.77	External Withdrawal LIFESECURE INSU LISTBILL - INSURANCE
07/05	100.00	External Withdrawal WA DEPT RET SYS - DRS EPAY 4393353
07/05	79.96	Check 40300
07/05	2,899.38	Check 40301
07/05	150.50	Check 40307
07/05	375.00	Check 40316
07/05	151.85	Check 40318
07/05	5.52	Check 40319
07/05	269.20	Check 40321
07/05	2,056.76	Check 40323
07/05	772.93	Check 40325
07/06	718.39	External Withdrawal Xpress Bill Pay June Billing - Billing 10295
07/06	98.05	Check 40314
07/06	100.00	Check 40317
07/07	1,221.60	External Withdrawal LIFESECURE INSU - INSURANCE
07/07	410.79	External Withdrawal LIFESECURE INSU - INSURANCE
07/07	226.00	External Withdrawal WASHINGTON-DSHS WEB PAYMENTS - WA53000000 916001528
07/07	74.80	External Withdrawal AFLAC - INSURANCE EXM7142508

1ST SECURITY BANK

Statement Period: 07-01-2023 to 07-31-2023

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Deposit Account Activity (continued)**Withdrawals (continued)**

Date	Amount	Transaction Description
07/07	4,268.02	Over Counter Check 40365
07/07	375.07	Over Counter Check 40364
07/07	0.28	Descriptive Withdrawal Check Error Claim
07/07	0.50	Descriptive Withdrawal Check Error Claim
07/07	909.65	Check 40308
07/07	358,804.68	Check 40348
07/07	276.15	Check 40350
07/10	7,920.00	External Withdrawal USDA RD DCFO ACH TRANSACTION - PAYMENT
07/10	215.00	Over Counter Check 40353
07/10	164.90	Over Counter Check 40358
07/10	1,383.03	Check 40302
07/10	140.00	Check 40311
07/10	1,116.42	Check 40322
07/11	91.77	Over Counter Check 40328
07/11	9,537.42	Over Counter Check 40349
07/11	802.75	Check 40329
07/11	76.80	Check 40330
07/11	1,686.56	Check 40336
07/11	6,859.50	Check 40352
07/11	76.90	Check 40360
07/11	300.00	Check 40363
07/11	2,925.66	Check 40366
07/12	150.00	Over Counter Check 40345
07/12	149.00	Check 40331
07/12	1,547.62	Check 40332
07/12	2,115.60	Check 40334
07/12	150.00	Check 40339
07/12	106.27	Check 40346
07/12	14,912.90	Check 40347
07/12	232.42	Check 40357
07/12	80.63	Check 40359
07/13	186.38	Returned Check 1934 Maker: Barbara James Return Reason: Account Frozen Returning Bank/ABA: Riverview Bank/323370666
07/13	10.00	Returned Check Charge
07/13	1,373.41	Check 40338
07/13	529.00	Check 40340
07/13	142.00	Check 40351
07/13	430.00	Check 40361
07/14	776.10	Check 40333
07/14	375.00	Check 40362
07/18	80.00	Check 40355
07/19	164.90	Check 40337
07/19	150.00	Check 40344
07/20	17,904.12	External Withdrawal IRS - USATAXPYMT 270360155685655
07/20	494.00	External Withdrawal OR REVENUE DEPT - TAXPAYMENT 1648091776
07/20	52.71	External Withdrawal IRS - USATAXPYMT 270360162313364
07/20	47,426.24	External Withdrawal CITY WS DB - PAYROLL
07/20	455.00	Check 40342

1ST SECURITY BANK

Statement Period: 07-01-2023 to 07-31-2023

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Deposit Account Activity (continued)**Withdrawals (continued)**

Date	Amount	Transaction Description
07/21	10,593.52	External Withdrawal WA DEPT REVENUE - TAX PYMT 11304435
07/21	10,288.72	External Withdrawal WA DEPT RET SYS - DRS EPAY 4398600
07/21	226.00	External Withdrawal WASHINGTON-DSHS WEB PAYMENTS - WA53000000 916001528
07/21	154,695.46	Over Counter Check 40411
07/21	190.10	Over Counter Check 40410
07/21	1,400.00	Check 40214
07/21	1,400.00	Check 40272
07/21	1,400.00	Check 40354
07/21	225.00	Check 40356
07/24	120.00	External Withdrawal Starlink Service - Starlink S
07/24	91.72	Descriptive Withdrawal 7/24 ACH File City of WS UtilPYM Rtn Roderick Polintan - NSF
07/24	5.00	Bus. Incoming Wire Fee Incoming 67663478
07/24	229.20	Descriptive Withdrawal 7/24 ACH File City of WS Rtn John Griebing - ACCT Closed
07/24	113.29	Descriptive Withdrawal 7/24 ACH File City of WS Rtn Johnson Frances - ACCT Closed
07/24	353.58	Descriptive Withdrawal 7/24 ACH File City of WS UtilPYMT Rtn Sliwa Dave-ACCT Closed
07/24	612.50	Over Counter Check 40385
07/24	222.75	Check 40305
07/25	151.05	Check 40326
07/25	160.00	Check 40367
07/25	68,309.77	Check 40370
07/25	2,151.84	Check 40380
07/25	135.45	Check 40382
07/25	162.39	Check 40386
07/25	519.45	Check 40388
07/25	94.84	Check 40395
07/25	124.68	Check 40399
07/25	40.00	Check 40400
07/25	900.00	Check 40406
07/25	332.02	Check 40407
07/25	488.07	Check 40408
07/26	141.54	External Withdrawal HARLAND CLARKE - CHK ORDERS
07/26	12,736.65	Check 40368
07/26	137.97	Check 40377
07/26	520.00	Check 40387
07/26	41.87	Check 40396
07/26	11.73	Check 40401
07/26	52.94	Check 40403
07/26	150.00	Check 40409
07/26	1,788.91	Check 40412
07/26	773.65	Check 40413
07/27	91.57	Check 40372
07/27	92,238.92	Check 40374
07/27	10,945.00	Check 40381
07/27	13.52	Check 40390
07/27	9,548.75	Check 40391
07/28	291.53	Check 40371
07/28	43.00	Check 40378
07/28	210.00	Check 40389

1ST SECURITY BANK

Statement Period: 07-01-2023 to 07-31-2023

www.fsbwa.com

Deposit Account Activity (continued)**Withdrawals (continued)**

Date	Amount	Transaction Description
07/28	1,638.89	Check 40392
07/31	239.15	Check 40369
07/31	298.00	Check 40373
07/31	1,187.50	Check 40375
07/31	505.61	Check 40397
07/31	3,036.71	Check 40404

Checks Paid

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
40214	07/21	1,400.00	40332	07/12	1,547.62	40370	07/25	68,309.77
40232 *	07/03	152.01	40333	07/14	776.10	40371	07/28	291.53
40272 *	07/21	1,400.00	40334	07/12	2,115.60	40372	07/27	91.57
40297 *	07/03	31,427.95	40336 *	07/11	1,686.56	40373	07/31	298.00
40298	07/03	1,200.00	40337	07/19	164.90	40374	07/27	92,238.92
40299	07/03	1,733.47	40338	07/13	1,373.41	40375	07/31	1,187.50
40300	07/05	79.96	40339	07/12	150.00	40377 *	07/26	137.97
40301	07/05	2,899.38	40340	07/13	529.00	40378	07/28	43.00
40302	07/10	1,383.03	40342 *	07/20	455.00	40380 *	07/25	2,151.84
40303	07/03	216.08	40344 *	07/19	150.00	40381	07/27	10,945.00
40304	07/03	112.82	40345	07/12	150.00	40382	07/25	135.45
40305	07/24	222.75	40346	07/12	106.27	40385 *	07/24	612.50
40306	07/03	892.01	40347	07/12	14,912.90	40386	07/25	162.39
40307	07/05	150.50	40348	07/07	358,804.68	40387	07/26	520.00
40308	07/07	909.65	40349	07/11	9,537.42	40388	07/25	519.45
40309	07/03	306.22	40350	07/07	276.15	40389	07/28	210.00
40311 *	07/10	140.00	40351	07/13	142.00	40390	07/27	13.52
40312	07/03	255.25	40352	07/11	6,859.50	40391	07/27	9,548.75
40313	07/03	603.49	40353	07/10	215.00	40392	07/28	1,638.89
40314	07/06	98.05	40354	07/21	1,400.00	40395 *	07/25	94.84
40315	07/03	2,788.17	40355	07/18	80.00	40396	07/26	41.87
40316	07/05	375.00	40356	07/21	225.00	40397	07/31	505.61
40317	07/06	100.00	40357	07/12	232.42	40399 *	07/25	124.68
40318	07/05	151.85	40358	07/10	164.90	40400	07/25	40.00
40319	07/05	5.52	40359	07/12	80.63	40401	07/26	11.73
40320	07/03	355.61	40360	07/11	76.90	40403 *	07/26	52.94
40321	07/05	269.20	40361	07/13	430.00	40404	07/31	3,036.71
40322	07/10	1,116.42	40362	07/14	375.00	40406 *	07/25	900.00
40323	07/05	2,056.76	40363	07/11	300.00	40407	07/25	332.02
40324	07/03	18,137.70	40364	07/07	375.07	40408	07/25	488.07
40325	07/05	772.93	40365	07/07	4,268.02	40409	07/26	150.00
40326	07/25	151.05	40366	07/11	2,925.66	40410	07/21	190.10
40328 *	07/11	91.77	40367	07/25	160.00	40411	07/21	154,695.46
40329	07/11	802.75	40368	07/26	12,736.65	40412	07/26	1,788.91
40330	07/11	76.80	40369	07/31	239.15	40413	07/26	773.65
40331	07/12	149.00						

(* indicates a break in check sequence)

1ST SECURITY BANK

Statement Period: 07-01-2023 to 07-31-2023

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Deposit Account Activity (continued)

	Statement Period Total	Year-to-Date Total
Total Overdraft Fees (Paid)	0.00	0.00
Total Returned Item Fees (Returned)	0.00	0.00

INVESTMENT INTEREST WORKSHEET

City Of White Salmon

Time: 16:33:41 Date: 08/07/2023

For Balances As Of: 06/30/2023

Page: 1

Fund	Account	Fund Balance	% Of Total	Interest
001 Current Expense	361 11 00 00	1,125,659.50	23.71573	5,019.55
101 Street Fund	361 11 40 00	103,106.55	2.17228	459.77
108 Municipal Capital Imp Fund	361 11 95 00	400,861.99	8.44548	1,787.53
110 Fire Reserve Fund	361 11 11 00	347,756.42	7.32664	1,550.72
112 General Govt Reserve Fund	361 11 12 00	353,445.73	7.44650	1,576.09
121 Police Vehicle Reserve Fund	361 11 21 01	80,659.01	1.69935	359.68
303 Hotel/Motel Taxes	361 10 00 12	110,531.09	2.32870	492.88
401 Water Fund	361 11 34 02	103,106.55	2.17228	459.77
402 Wastewater Collection Fund	361 11 35 01	309,319.65	6.51684	1,379.32
408 Water Reserve Fund	361 11 34 03	106,479.61	2.24334	474.81
409 Wastewater Reserve Fund	361 11 35 02	524,601.97	11.05247	2,339.31
412 Water Rights Acquisition Fund	361 11 34 04	358,835.60	7.56006	1,600.12
413 Water Bond Redemption Fund	361 11 04 13	66,689.54	1.40504	297.38
415 Water Bond Reserve Fund	361 11 34 05	104,701.19	2.20588	466.89
416 Wastewater Bond Reserve Fund	361 11 35 04	77,682.00	1.63663	346.40
417 Treatment Plant Reserve Fund	361 11 35 03	373,354.43	7.86594	1,664.87
418 Water Short Lived Asset Reserve Fund	361 11 04 18	199,676.41	4.20684	890.41
		<u>4,746,467.24</u>		<u>21,165.50</u>

State of Washington
 Date: 08/01/2023 7:20 am

Local Government Investment Pool
Statement of Account for No: 02530
Primary Account
July 2023

Treasury Management System
 ReportID: LgipStatement
 Page 1 of 1

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON, WA 98672-8672

Date	Description	Comment	Deposits	Withdrawals	Balance
07/01/2023	Beginning Balance				4,757,991.77
07/31/2023	Month End Balance				4,757,991.77
	July Earnings	Daily Factor Earnings	21,165.50		
	Net Ending Balance				4,779,157.27

Account Summary

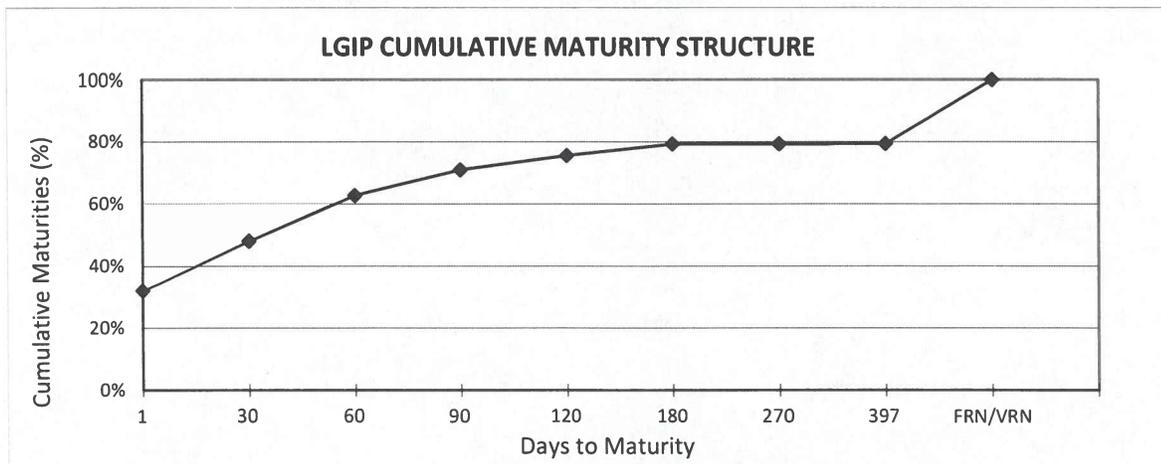
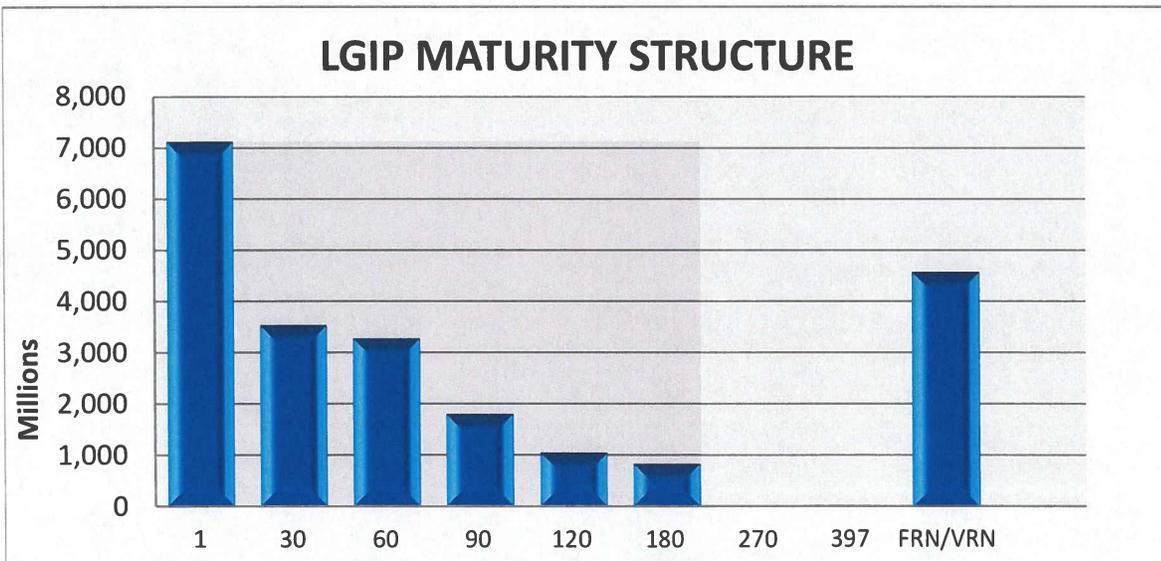
Beginning Balance:	4,757,991.77	Gross Earnings:	21,191.18
Deposits:	0.00	Administrative Fee:	25.68
Withdrawals:	0.00	Net Earnings:	21,165.50
Month End Balance:	4,757,991.77		
Administrative Fee Rate:	0.0064 %	Net Ending Balance:	4,779,157.27
Gross Earnings Rate:	5.2440 %		
Net Earnings Rate:	5.2376 %	Average Daily Balance:	4,757,991.77

**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL**
July 31, 2023

<u>DAYS TO MATURITY</u>	<u>\$ MATURING (PAR VALUE)*</u>	<u>% MATURING</u>	<u>CUMULATIVE % MATURING</u>
1	7,115.07	32.1%	32.1%
2-30	3,535.55	15.9%	48.0%
31-60	3,276.70	14.8%	62.8%
61-90	1,800.00	8.1%	70.9%
91-120	1,040.83	4.7%	75.6%
121-180	830.25	3.7%	79.3%
181-270	10.00	0.0%	79.4%
271-397	5.00	0.0%	79.4%
FRN/VRN	4,572.00	20.6%	100.0%

PORTFOLIO TOTAL: 22,185.40

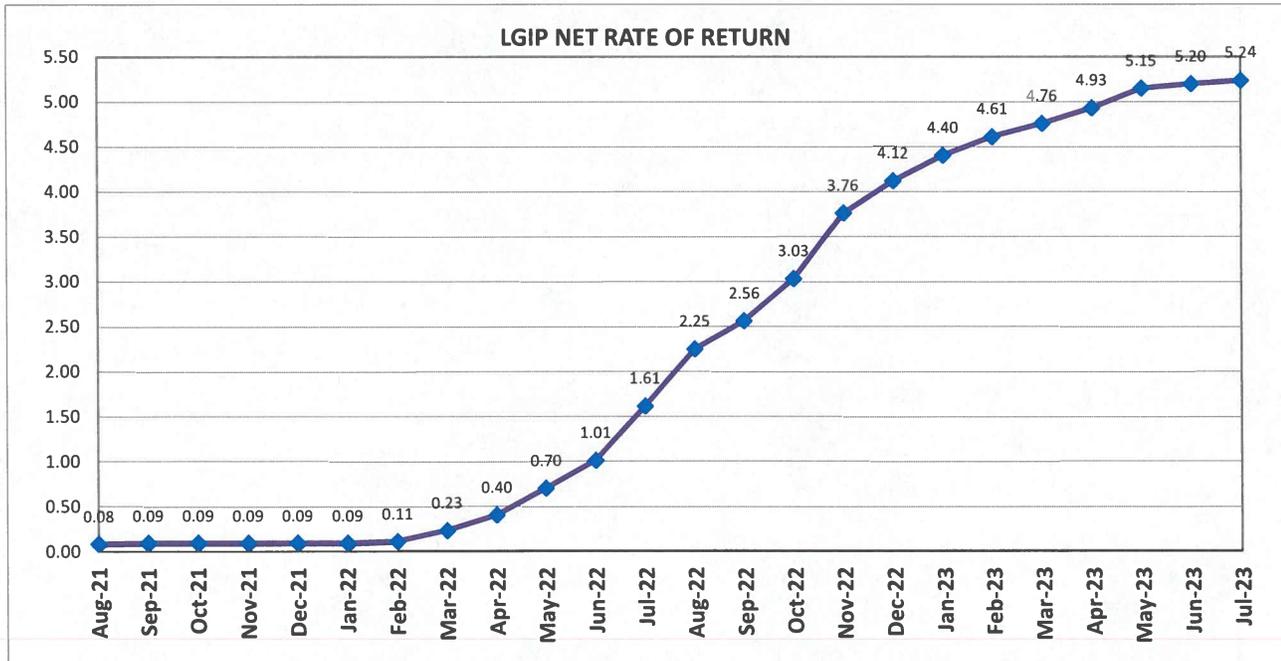
* Amounts in millions of dollars



**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
July 31, 2023**

Investment Type	Average Balance	Jul-23	Average Balance	2023
	<u>Jul-23</u>	<u>Percentage</u>	<u>CY 2023</u>	<u>Percentage</u>
.....				
Agency Bullets	0.00	0.00%	0.00	0.00%
Agency Discount Notes	1,265,118,769.17	5.67%	1,692,879,339.23	7.91%
Agency Floating Rate Notes	4,086,109,332.80	18.31%	4,427,065,796.31	20.68%
Agency Variable Rate Notes	0.00	0.00%	0.00	0.00%
Certificates of Deposit	232,758,064.52	1.04%	113,677,476.42	0.53%
IB Bank Deposit	3,917,526,628.23	17.56%	3,649,216,514.89	17.05%
Repurchase Agreements	2,716,774,193.54	12.18%	3,859,391,509.40	18.03%
SOFR Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Bullets	0.00	0.00%	0.00	0.00%
Supras - Discount Notes	395,356,805.55	1.77%	499,113,501.31	2.33%
Supras- Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Variables	0.00	0.00%	0.00	0.00%
Term Repurchase Agreements	0.00	0.00%	206,603,773.58	0.97%
U.S. Treasury Securities	8,903,029,870.87	39.90%	6,108,816,525.53	28.54%
US Treasury Floating Rate Notes	795,059,120.18	3.56%	845,840,256.65	3.95%
Total Avg Daily Balance	22,311,732,784.87	100.00%	21,402,604,693.32	100.00%

Avg Days to Maturity 26 days



* Rates are calculated on a 365-day basis

City of White Salmon

Budget Summary Report

As of July 31, 2023

	Budget	Year-To-Date	% of Total		Budget	Year-To Date	% of Total	
	Revenue	Revenue	Remaining	Budget	Expenditures	Expenditures	Remaining	Budget
				58.33%				58.33%
001 Current Expense								
Finance					516,103.00	385,400.65	130,702.35	74.68%
Central Services (HR)					65,570.00	45,460.63	20,109.37	69.33%
General Government					153,831.00	50,094.27	103,736.73	32.56%
Building					172,272.00	113,231.75	59,040.25	65.73%
Community Services					1,142,952.00	519,602.89	623,349.11	45.46%
Planning					331,920.00	174,638.49	157,281.51	52.61%
Park					286,898.00	109,932.81	176,965.19	38.32%
Police					1,291,388.00	711,107.10	580,280.90	55.07%
Fire					139,166.00	81,042.11	58,123.89	58.23%
001 Current Expense	3,251,610.00	1,668,621.80	1,582,988.20	51.32%	4,100,100.00	2,190,510.70	1,909,589.30	53.43%
101 Street Fund	938,109.00	213,550.67	724,558.33	22.76%	1,125,594.00	233,567.80	892,026.20	20.75%
108 Municipal Capital Imp. Fund	72,249.00	36,048.23	36,200.77	49.89%	174,079.00	4,055.95	170,023.05	2.33%
110 Fire Reserve Fund	40,855.00	24,786.72	16,068.28	60.67%	0.00	0.00	0.00	0.00%
112 General Fund Reserve	15,708.00	9,963.79	5,744.21	63.43%	0.00	0.00	0.00	0.00%
121 Police Vehicle Reserve Fund	3,585.00	2,273.82	1,311.18	63.43%	70,118.00	70,117.05	0.95	100.00%
302 Transportation Improvement (TBD)	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
303 Hotel/Motel Tax	80,425.00	38,387.15	42,037.85	47.73%	95,537.00	17,537.00	78,000.00	18.36%
307 New Pool Construction Fund	35,000.00	20,416.69	14,583.31	58.33%	0.00	0.00	0.00	0.00%
401 Water Fund	2,407,227.00	1,315,960.16	1,091,266.84	54.67%	2,393,960.00	1,124,406.28	1,269,553.72	46.97%
402 Wastewater Collection Fund	1,115,243.00	653,622.83	461,620.17	58.61%	1,123,755.00	651,939.38	471,815.62	58.01%
408 Water Reserve Fund	2,372,447.00	244,956.59	2,127,490.41	10.33%	2,228,584.00	70,361.52	2,158,222.48	3.16%
409 Wastewater Reserve Fund	212,312.00	124,995.96	87,316.04	58.87%	205,707.00	108,014.06	97,692.94	52.44%

City of White Salmon

Budget Summary Report

As of July 31, 2023

	Budget Revenue	Year-To-Date Revenue	Remaining	% of Total Budget 58.33%	Budget Expenditures	Year-To Date Expenditures	Remaining	% of Total Budget 58.33%
412 Water Rights Acquisition Fund	192,078.00	106,543.02	85,534.98	55.47%	123,985.00	61,992.12	61,992.88	50.00%
413 Water Bond Redemption Fund	114,482.00	66,932.20	47,549.80	58.47%	111,518.00	55,440.00	56,078.00	49.71%
414 Wastewater Bond Redemption Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
415 Water Bond Reserve Fund	19,251.00	11,465.34	7,785.66	59.56%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	3,452.00	2,189.88	1,262.12	63.44%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	27,092.00	10,525.04	16,566.96	38.85%	0.00	0.00	0.00	0.00%
418 Water Short Lived Asset Reserve Fund	137,180.00	80,474.17	56,705.83	58.66%	394,725.00	25,066.05	369,658.95	6.35%
420 USDA Rural Develop. Jewett Water	7,520,100.00	1,188,803.67	6,331,296.33	15.81%	7,670,600.00	623,303.52	7,047,296.48	8.13%
601 Remittances	5,191.00	2,310.57	2,880.43	44.51%	5,191.00	2,072.04	3,118.96	39.92%
Total	18,563,596.00	5,822,828.30	12,740,767.70	31.37%	19,823,453.00	5,238,383.47	14,585,069.53	26.43%

Note: Revenue does not include beginning balances and expenditures do not include ending balances

File Attachments for Item:

D. Approval of Meeting Minutes - August 16, 2023



CITY OF WHITE SALMON
City Council Meeting – Wednesday, August 16, 2023
In Person and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Ben Giant, via Zoom Teleconference
Patty Fink
David Lindley
Jim Ransier
Jason Hartmann

Staff Present:

Andrew Dirks, Public Works Director
Bill Hunsaker, Fire Chief/Code Enforcement
Marla Keethler, Mayor
Stephanie Porter, Clerk Treasurer
Troy Rayburn, City Administrator
Shawn MacPherson, City Attorney

I. Call to Order and Roll Call (6:00pm)

Mayor Marla Keethler called the meeting to order at 6:00p.m. There were approximately 10 members of the public in attendance in person and via teleconference.

II. Changes to the Agenda (6:01pm)

Staff is requested the following items be added to the Consent Agenda:

- F. Approval of Payment No. 4 – Mainline Phase 1 – NCE (\$132,608.35)
- G. Approval of Change Order No 2 – Garfield Street Project – Stormwater Line Replacement (\$13,215.30)
- H. Approval of Mayor’s appointment of Board of Appeal
- I. Approval of Reimbursement Request #4-USDA Mainline Phase I (\$158,791.90)

Council Member David Lindley requested to move Consent Agenda Item C. Mayor Committee Appointment to Business item.

Moved by Jim Ransier. Seconded by David Lindley.
Motion to accept changes to the agenda as requested.
CARRIED 5-0

III. Public Comment (6:04pm)

Kate Bennett, White Salmon Resident (6:04pm)
Tammara Toppel, Klickitat County Resident (6:07pm)
Tori Didier, White Salmon Resident (6:08pm)
Cody Walsh, White Salmon Resident (6:10pm)
Donna Rockwell, White Salmon Resident (6:11pm)

IV. Consent Agenda (6:13pm)

- A. Approval to submit Transportation Improvement Board (TIB) Grant Application - Spring Street Reconstruction (Retroactive)
- B. Approval to Submit Transportation Improvement Board (TIB) Grant Application - Dock Grade Chip Seal (Retroactive)

- C. ~~Mayor Committee Appointments~~
- D. Approval of Meeting Minutes - August 2, 2023
- E. Approval of Vouchers
- F. Approval of Payment No. 4 – Mainline Phase 1 – NCE (\$132,608.35)
- G. Approval of Change Order No 2 – Garfield Street Project – Stormwater Line Replacement (\$13,215.30)
- H. Approval of Mayor’s appointment of Board of Appeal
- I. Approval of Reimbursement Request #4-USDA Mainline Phase I (\$158,791.90)

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 16th day of August 2023.

Type	Date	From	To	Amount
Claims	8/16/2023	40450	40499	514,618.47
	8/16/2023	EFT	EFT	12,395.99
			Claims Total	527,014.46
Payroll	8/21/2023	EFT	EFT	0.00
			Payroll Total	0.00
Manual Claims	8/3/2023	40448	40449	518,702.00
	8/5/2023	EFT	EFT	844.06
	8/10/2023	EFT	EFT	9,785.01
VOIDED Checks	N/A			0.00
			Manual Total	529,331.07
			Total All Vouchers	1,056,345.53

Moved by Jason Hartmann. Seconded by Ben Giant.

Motion to approve Consent Agenda with approved changes and Scribner change to item H. Approval of mayor’s appointment of Board of Appeals -2018 International code and vouchers in the amount of \$1,056,345.53.

CARRIED 5-0.

V. Business Items (6:15pm)

A. Mayor Committee Appointments

Reappointment of the Planning Commissioners.
Council Discussion with Mayor and City Attorney.

Moved by Jim Raniser. Seconded by Jason Hartmann.

Motion to approve the Mayor Committee Appointments Seth Gilchrist, as presented.

CARRIED 5-0.

- VI. Reports and Communications**
- A. Department Heads (6:31pm)
 - B. Council Members (6:46pm)
 - C. Mayor (6:54pm)

- VIII. Executive Session**
- No executive session needed.

- IX. Adjournment**
- The meeting was adjourned at 7:03p.m.

Marla Keethler, Mayor

Stephanie Porter, Clerk Treasurer

DRAFT

File Attachments for Item:

E. Approval of Meeting Minutes - August 30, 2023



CITY OF WHITE SALMON
City Council Meeting – Wednesday, August 30, 2023
In Person and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Ben Giant
Patty Fink
David Lindley
Jim Ransier
Jason Hartmann

Staff Present:

Andrew Dirks, Public Works Director
Erika Castro-Guzman, Community
Development/Special Project Coord.
Marla Keethler, Mayor
Stephanie Porter, Clerk Treasurer
Troy Rayburn, City Administrator
Shawn MacPherson, City Attorney

I. Call to Order and Roll Call (6:00pm)

Mayor Marla Keethler called the meeting to order at 6:03p.m. There were approximately 8 members of the public in attendance in person and via teleconference.

II. Business Items (6:15pm)

A. Ordinance 2023-08-1148 Adopting the Transportation System Plan “Lite” (6:07pm)

Presentation by Drusilla van Hengel, Nelson Nygaard Consulting (6:10pm)

Mayor Marla Keethler opened the Public Hearing at 6:34pm.

Written Public Comments provided to the City Council on August 30, 2023 were submitted by:

Chelsea deRochemont, White Salmon Resident
Chris Erickson, White Salmon Resident
Jeremiah Frenz, White Salmon Resident
April Strid, White Salmon Resident
Beda Calhoun, White Salmon Resident
Erin Erickson, White Salmon Resident
Gordon Klco, White Salmon Resident
Trish Arbogast, White Salmon Resident

In person Public Comment:

Shelly Baxter, White Salmon Resident (6:35pm)

Mayor Keethler closed the Public Hearing at 6:38pm.

Council Discussion (6:38pm)

***Motion by Jason Hartmann. Seconded by Patty Fink.
Motion to adopt Ordinance 2023-08-1148 Adopting the Transportation System
Plan “Lite” for incorporation to the White Salmon Comprehensive Plan with
the changes directed by the City Council.
CARRIED 5-0***

III. **Executive Session**
No executive session needed.

IV. **Adjournment**
The meeting was adjourned at 7:43p.m.

Marla Keethler, Mayor

Stephanie Porter, Clerk Treasurer

DRAFT

From: [Chelsea deRochemont](#)
To: clerktreasurer@ci.white-salmon.wa.us
Subject: TSP
Date: Wednesday, August 16, 2023 9:35:11 AM

Hello,

I am writing concerning the extension of Tillotson Rd to connect Snowden to town. While I understand that accessing Snowden is cumbersome, the proposed extension does not seem that much more efficient and worth the investment of a costly road. As a homeowner on Field St, I am concerned about the increase of non local traffic that could pose a risk to children, pets, and the general walkability of our neighborhood. I would advocate for directing any new traffic to Main Street to prevent other streets from becoming arterials, and for continued consultation with affected citizens.

Thank you,
Chelsea deRochemont

--

Chelsea deRochemont
(she/her/hers)
James Madison University, Dec 2019
B.A. Geographic Science
RYT 200

From: [Chris Erickson](#)
To: clerktreasurer@ci.white-salmon.wa.us
Subject: City Transportation Plan Public comment
Date: Wednesday, August 16, 2023 12:22:21 PM

Hello there council members,

I am asking the city to add language to the Transportation System plan that the Spring&Fields St neighborhood has concerns about an increase in traffic (not just car through traffic, but log trucks as well. I have young children and there is also an increase in families moving to the neighborhood which with an added amount of traffic increases the risk for an accident.

What I would want to see:

- A) Investment in traffic calming measures on Spring and Fields - our best hope is to make driving down our street(s) a big enough pain in the butt that people will want to avoid them
- B) Assurance that the neighborhood will be involved in the decision making process about this street connection (the timing of which will most likely a result of development along the big Clark property).

Thank you
Fields Ave resident
Chris Erickson

Sent from my funny phone!

From: [Jeremiah Frenz](#)
To: clerktreasurer@ci.white-salmon.wa.us
Subject: Project #7
Date: Wednesday, August 16, 2023 8:06:32 PM

I have recently been made aware of the project to extend Tilotson Dr. This is going to greatly change and increase the amount of traffic that comes through the neighborhood. Not only private vehicles, but also logging trucks and the such. I understand that we are a growing area, and traffic is always a concern, but our personal safety along with that of our children is of utmost importance. Having traffic come through the neighborhood is going to greatly impact the safety of our children. Vehicles already do not listen to speed limits on Main Ave and having logging trucks with limited breaking ability come down into the neighborhood is a great concern.

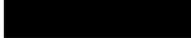
As a resident that will be greatly impacted by this change, I beg you to allow us to have a say in the changes that will be made. Please take all our concerns into consideration.

-Jeremiah.

From: [April Strid](#)
To: clerktreasurer@ci.white-salmon.wa.us
Subject: Extending Tillotson Dr.
Date: Sunday, August 20, 2023 3:24:32 PM

Hello,

I'm writing to express my concern about the extension of Tillotson Dr from Snowden down to Spring Street and increased traffic in the neighborhood. The extension should be accompanied by significant traffic calming features and involve community members in decision-making and design. This would be a major change for this neighborhood and providing transparency and involving property owners in the project would make a big difference to the community.

April Strid


From: [Beda Calhoun](#)
To: Mayor@ci.white-salmon.wa.us; clerktreasurer@ci.white-salmon.wa.us
Subject: Comment on White Salmon Transportation Plan
Date: Wednesday, August 23, 2023 1:42:06 PM

Hi mayor and town staff,

Thank you all for your commitment to our lovely town and ensuring we are continuing to create a place we are all excited and able to live in, long into the future.

I wanted to formally make a comment as it relates to adoption of the White Salmon Transportation System Plan "Lite".

I am not in support of the extension of Tillotson Street to connect it to Snowden Road (noted as #7 on the map). I live on lower Spring Street between Tillotson and Fields Avenue. There is a tremendous amount of pedestrian traffic on this section of road and increasing the number of cars in this heavily pedestrian area seems misaligned with the intention of this plan. Even with the addition of a sidewalk (noted as #14 on the map), I am extremely concerned about additional driving traffic through such a pedestrian-heavy part of town. This area has groups of kids walking to school in the morning / afternoon, hikers, runners and bikers all day long, entire classrooms from Little Oak walking hand in hand, the cross country teams running in the morning /afternoon, families walking in the evening, dog walkers, etc. It's an incredible thoroughfare and I believe we should be looking at ways to keep traffic LOW in this part of town, not thinking of ways to add to it.

I fully support infrastructure to ensure the safety and enjoyment of pedestrians in this part of town (such as #14 on the map), to protect them from the existing traffic on lower Spring Street. In addition to the safety of the pedestrians, even with an added 1 side of the road sidewalk, I believe the proposed road extension will lead to more people driving to Gaddis Park trailheads to avoid running/biking on a busy section of road. This would lead to additional parking issues and an overall decrease in readily available trail access from town.

I would like to add that there are so many incredible projects within this plan that I am fully in support of and excited to see the town prioritize.

Please reach out if you have any follow up questions regarding my opinion on this matter.

Thanks again for your service!
Beda Calhoun
440 NE Spring Street

--
beda

From: [Erin Erickson](#)
To: Mayor@ci.white-salmon.wa.us; clerktreasurer@ci.white-salmon.wa.us
Subject: Comment on White Salmon Transportation plan
Date: Wednesday, August 23, 2023 2:37:15 PM

Hello,

I am writing a comment in regards to the new project list for the town of WS. Thank you for taking time to make the town better for all of us to live, recreate, and grow in.

I live on Fields Ave, just adjacent to Spring Street. I feel that the extension of Tillotson Street to connect lower Spring up to Estes doesn't really add up to be very beneficial to our community. This area of lower Spring is a huge asset as people use it for peaceful walks down to the open space so generously offered to us on Bourdain Mountain. I walk my kids down to the creek all the time and love that we have an area of town that people aren't speeding through to try to rush from one place to another. Ruining a gateway to open space is a big detriment to everyone.

All of those turns people would have to take for that extension and diverting traffic to a quiet zone does not seem like a great flow for anyone. In addition, the stop sign turning from Spring on to Estes is a horrible intersection if any cars are parked on Estes so not ideal for high traffic.

There are so many other worthy projects that you have illustrated that will serve us better and not just create a "short cut" that not only impacts all the families on lower Spring street, but anyone who uses this area as a quiet zone to escape.

Also, I would like to reiterate that the intersection of Green and Estes has such a horrible crosswalk going from West to East. I am terrified for my son biking home from school if he doesn't pay mind, get up on the curb, and peek his head around to be able to see north looking up Estes. People are going so fast on this road and its a blind corner crosswalk with no ramp for wheels to get down so you have to jump the curb. Please fix this before someone gets hurt. Thank you for noting this on your plan as better bike paths on Green.

I appreciate all that you do.
Thank you,

Erin Erickson

--

Erin Erickson
Blowfish Designs
www.blowfishhats.com
[REDACTED]

From: Gordon Klco
To: Mayor@ci.white-salmon.wa.us; clerktreasurer@ci.white-salmon.wa.us
Subject: Comment on White Salmon Transportation Plan
Date: Wednesday, August 30, 2023 8:42:38 AM

Hello!

Thank you for your continued commitment to making this town safe and sustainable now and into the future.

Below is a formal comment on the **White Salmon Transportation System Plan “Lite”**

I strongly DO NOT support the extension of Tillotson Street to connect it to Snowden Road (noted as #7 on the map). I live on lower Spring street and am witness to the large amounts of pedestrian and bike traffic to and from school, homes, and Hospital Hill/Gaddis Park area everyday. Spring street is already narrow and quite busy with frequent car on car/pedestrian/bike interactions. Even with the addition of a sidewalk the street would continue to be a bottleneck for traffic and adding more thru traffic to the street (which does not directly connect to any thru streets) would increase potential for traffic issues and accidents between pedestrians, bikes and vehicles. Creating multiple new high traffic intersections from Tillotson onto Spring and then Spring on to Fields and Spring onto Estes (which is already a very challenging intersection with low visibility) does not seem like a sustainable or smart way to "improve" our transportation system.

I do fully support infrastructure to ensure the safety and enjoyment of pedestrians and bikes in this part of town (such as #14on the map).

I think we should be promoting more pedestrian and bike traffic and less car traffic in town will benefit White Salmon. We should not be adding infrastructure that promotes people driving short distances or trying to shortcut traffic patterns.

Thanks again for your service and for making the space for us to voice our opinions. Please reach out if you have any questions.

Thanks,

Gordon

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www.gordonklco.com

From: [Mayor Of White Salmon](#)
To: [Clerk Treasurer](#)
Subject: Fwd: White Salmon TSP
Date: Wednesday, August 30, 2023 5:41:20 PM

----- Forwarded message -----

From: **trish arbogast** <trisharbogast@gmail.com>
Date: Wed, Aug 30, 2023 at 5:23 PM
Subject: White Salmon TSP
To: White Salmon City Council <DavidL@ci.white-salmon.wa.us>, White Salmon City Council <JimR@ci.white-salmon.wa.us>, White Salmon City Council <BenG@ci.white-salmon.wa.us>, White Salmon City Council <JasonH@ci.white-salmon.wa.us>, White Salmon City Council <PattyF@ci.white-salmon.wa.us>, <mayor@ci.white-salmon.wa.us>

Dear Council members of White Salmon,

Please know that we are not in favor of extending Schoolview place as a connector street.

This will greatly change the character of our street with increased traffic and reduced safety to young children who play outside on Schoolview.

Extension of Schoolview will be costly to the city since we have private roads on Schoolview.

I believe we have a majority of residents living on Schoolview that are opposed to an extension of Schoolview.

Please seriously consider removing the extension of Schoolview from the Transportation plan for White Salmon.

Sincerely,
Patricia Arbogast
1015 Schoolview Pl.
White Salmon, WA 98672

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We're excited about all that we have planned for 2023. [You can check out our 2023 budget to learn more.](#)

Help stop the spread of COVID-19 by getting vaccinated. Appointments can be [scheduled online](#) with the Klickitat County Health Department.

Marla Keethler | she/her/hers
Mayor, City of White Salmon
100 N Main Ave - PO Box 2139
White Salmon, WA 98672
Cell: (509) 774-7491
[Visit our website](#)

Per WA State Public Records law, all communications through this email will be retained and may be subject to public records request

File Attachments for Item:

A. Ordinance 2023-09-1141 Tenant Protections

1. Presentation
2. Public Hearing
3. Discussion



Department Head:	<small>DS</small> JK
Clerk/Treasurer:	<small>DS</small> JK
City Administrator:	<small>DS</small> JK
Mayor:	<small>DS</small> JK

COUNCIL REPORT

Public Hearing

Needs Legal Review: Yes, Completed
 Meeting Date: September 6, 2023
 Agenda Item: Ordinance 2023-09-1141 Tenant Protection
 Presented By: Shawn MacPherson, City Attorney
 Marla Keethler, Mayor

Action Required:

Review of revised Ordinance 2023-05-1141 now 2023-09-1141 establishing tenant protections in the City of White Salmon.

Background of Issue:

The City of White Salmon held a Public Hearing on May 17, 2023 to gather City Council feedback and Public Comment regarding a proposed tenant protections code to assist in minimizing the growing burden associated with housing for low-income renters.

It has become increasingly difficult for renters to secure affordable rental housing. Though multiple proposed actions were considered in the first draft, this draft focuses in on the protection the city feels would be most beneficial as it relates to the current trend of markedly increasing rental prices, and reflects the theme most commonly heard at the public hearing. The recommended protection is an effort to provide for more advance notice to tenants if rent increases are above a certain threshold. This allows tenants suitable time to explore other housing options without being under increased pressure due to a time constraint. Current state law requires 60-days advance notice.

Explanation of Issue:

Staff took City Council Comment to modify the following in the presented Ordinance:

- 1) Revisions to the Definitions section removing Assistance Animal and Director.
- 2) All Rent Increase Notification will apply to 10% increase or more.
- 3) Removal of Pet Damage Deposit Section.
- 4) Removal of Limits on Move in Fees Section.
- 5) Adding a violation section that includes mediation first, then the civil action options for tenants.

Fiscal Analysis:

No financial impact as presented.

Follow Up Action:

Ordinance 2023-09-1141 will come back to council as a Business Item at their September 20, 2023 meeting.

DRAFT
CITY OF WHITE SALMON
ORDINANCE NO. 2023-09-1141

AN ORDINANCE CREATING WSMC CHAPTER 5.10 TENANT PROTECTIONS TO THE MUNICIPAL CODE OF THE CITY OF WHITE SALMON, WASHINGTON.

WHEREAS, the City Council has seen the impacts of the rental business in the nation, the State of Washington and locally in the City of White Salmon; and

WHEREAS, it has become increasingly difficult for renters, a majority of which are working households, to secure affordable rental housing in the City of White Salmon; and

WHEREAS, the City of White Salmon proposes tenant protections to assist in minimizing the growing burden associated with housing for renters; and

WHEREAS, the City Council has held a Public Hearing for Ordinance 2023-05-1141 at its regularly scheduled meetings May 17, 2023, and revised Ordinance 2023-09-1141 on September 6, 2023; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE SALMON DO ORDAIN AS FOLLOWS:

SECTION 1. ADDING CHAPTER 5.10 Tenant Protections. White Salmon Municipal Code (WSMC) Chapter 5.10 Tenant Protections is hereby added.

WSMC 5.10 Tenant Protections

5.10.010 Purpose and Intent

The purpose of this chapter is to establish regulations supporting housing security to reduce houselessness and to establish standards and enforcement mechanisms as they relate to rental housing within the municipal boundaries of the City of White Salmon. It is the intent of the White Salmon City Council to maintain healthy, vibrant, and diverse neighborhoods within the City of White Salmon. The regulations contained in this chapter balance the needs of the landlord, tenant, and the City of White Salmon to ensure safe, healthy, and thriving rental housing within the City's municipal boundaries. The City recognizes that the renting of residential property is a commercial venture where owners and landlords must evaluate risk, profit, and loss. Providing housing for White Salmon's residents directly impacts quality of life at the most basic level, and therefore requires regulations to ensure that this commercial venture is equitably undertaken. This chapter helps ensure housing security for current and future residents within the City of White Salmon.

5.10.020 Definitions

Unless the context clearly requires otherwise, the definitions in this section apply throughout this chapter:

- A. "Days" means calendar days unless otherwise provided.
- B. "Dwelling unit" means a structure or part of a structure used as a home, residence, or sleeping place by one or more persons maintaining a common household, including, but not limited to, single-family residences and units of multiplexes, apartment buildings, mobile homes, and rooms for which occupancy is authorized by a written or oral rental agreement.
- C. "Landlord" means a landlord as defined in and within the scope of RCW [59.18.030](#) and RCW [59.18.040](#) of the Residential Landlord Tenant Act of 1973 ("RLTA") in effect at the time the rental agreement is executed or occurs. As of the effective day of this ordinance, the RLTA defines "landlord" as "the owner, lessor, or sub-lessor of the dwelling unit or the property of which it is a part, and in addition means any person designated as representative of the owner, lessor, or sub-lessor including, but not limited to, an agent, a resident manager, or a designated property manager."
- D. "Occupancy" means the formal designation of the primary purpose of the building structure or portion thereof.
- E. "Owner" means the owner of record as shown on the last Klickitat County tax assessment roll or such owner's authorized agent.
- F. "Rent" or "rental amount" means recurring and periodic charges identified in the rental agreement for the use and occupancy of the premises, which may include charges for utilities. These terms do not include nonrecurring charges for costs incurred due to late payment, damages, deposits, legal costs, or other fees, including attorneys' fees. PROVIDED, however, that if, at the commencement of the tenancy, the landlord has provided an installment payment plan for nonrefundable fees or deposits for the security of the tenant's obligations and the tenant defaults in payment, the landlord may treat the default payment as rent owing.
- G. "Rental agreement" means all agreements which establish or modify the terms, conditions, rules, regulations, or any other provisions concerning the use and occupancy of a dwelling unit.
- H. "Tenant" means any person who is entitled to occupy a dwelling unit primarily for living or dwelling purposes under a rental agreement.

5.10.030 Rent Increase Notification

- A. A landlord may not increase the rent of a tenant by more than 10 percent of the rent unless the landlord has provided the tenant with notice of the rent increase at least 180 days before such increase takes effect.
- B. Pursuant to RCW [59.18.140](#), if the rental agreement governs a subsidized tenancy where the amount of rent is based on the income of the tenant or circumstances specific to the subsidized household, a landlord shall provide a minimum of 30 days' prior written notice of an increase in the amount of rent to each affected tenant.
- C. Any notice of a rent increase required by this section must be served in accordance with RCW [59.12.040](#). Notice of any rental increase of ten percent or less may be served in accordance with RCW [59.12.040](#).

5.10.060 Violations

- A. Any tenant claiming from any violation of this chapter shall be required to contact a non-profit mediation dispute resolution service to request a mediation meeting with their landlord. If the landlord refuses mediation services or is unable to reach an agreement with their tenant, the landlord will be subject to section B, C and D of this section.
- B. Any tenant claiming from any violation of this chapter may independently bring an action in Klickitat County Superior Court or in any other court of competent jurisdiction to enforce the provisions of this chapter and is entitled to all remedies available at law or in equity appropriate to remedy any violation of this chapter, including declaratory or injunctive relief.
- C. A landlord who violates this chapter is liable to the tenant in an action brought by the tenant under subsection B, above, for: (1) any actual damages incurred by the tenant as a result of the landlord's violation or violations of this chapter; (2) double the amount of any security deposit unlawfully charged or withheld by the landlord; and (3) reasonable attorney fees and costs incurred by the tenant in bringing such action.
- D. A landlord's failure to comply with any of the provisions of this chapter is a defense in any legal action brought by the landlord to recover possession of the dwelling unit.

SECTION 3. SEVERABILITY. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

SECTION 4. EFFECTIVE DATE. This ordinance shall take effect five (5) days after passing and publication of an approved summary consisting of the title.

PASSED in regular session this 20th day of September, 2023.

Marla Keethler, Mayor

Attest:

Approved as to form:

Stephanie Porter, Clerk/Treasurer

Shawn MacPherson, City Attorney

DRAFT

File Attachments for Item:

A. Resolution 2023-09-574 Establishing Intent to Annex an Unincorporated Island of Land to the City of White Salmon Pursuant to RCW 35a.14.295

1. Presentation
2. Discussion
3. Action



Department Head:	
Clerk/Treasurer:	
City Administrator:	
Mayor:	

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:

Yes, completed

Meeting Date:

September 6, 2023

Agenda Item:

Resolution 2023-09-574 Establishing the Intent to Annex an Unincorporated Island of Land to the City of White Salmon

Presented By:

Stephanie Porter, Clerk Treasurer and Shawn MacPherson, City Attorney

Action Required:

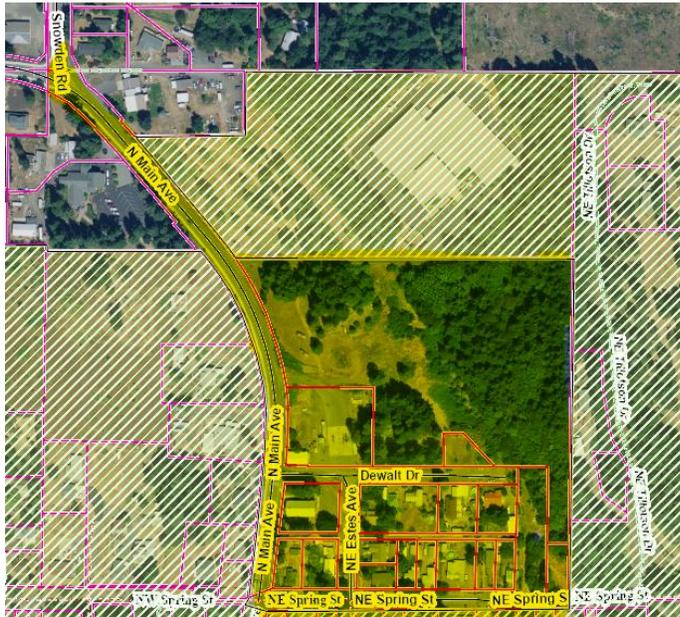
Review and adoption of Resolution 203-09-574 to allow staff to move forward with the Annexation process for the unincorporated island as described in Exhibit A and B.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to approve Resolution 2023-09-574 Establishing the Intent to Annex an Unincorporated Island of Land to the City of White Salmon per RCW 35A.14.295.

Explanation of Issue:

The City of White Salmon is establishing intent to annex the unincorporated island of land described as Proposed Annexation WS-ANX-2023-001 to the City Limits per RCW 35A.14.295



This RCW allows the annexation as an island because the property is surrounded by City Limits, and it is less than 175 acres in size. This method enables the annexation of territory that is wholly or mostly surrounded by incorporated territory and is a much shorter process than required for the petition method of annexation.

Attention was called to this area surrounded by city limits during the 2020 Comprehensive Plan update, most especially when the updated land use designation map was considered. The annexation of this property will allow the City of White Salmon to have clear City Limit boundaries, and incorporate a historic and deeply rooted local institution, the Mt Adams Grange, into city boundaries. As a gathering space available to residents and local organizations, the city sees potential future benefits in having Mt. Adams Grange within city limits. This could allow for future partnership opportunities as the city considers availability of community and gathering spaces for residents. The Mt. Adams Grange Board was consulted regarding the proposed zoning designation for this annexation.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

There is no financial implication at this step. If approved, staff will provide all financial impacts of the proposed annexation including those to property owners.

Recommendation of Staff/Committee:

Staff recommends council approve Resolution 2023-09-574.

Follow Up Action:

This resolution sets the Public Hearing dates and times for the Ordinance as October 4 and November 15 for council to hear and review the annexation information.

CITY OF WHITE SALMON

RESOLUTION NO. 2023-09-574

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITE SALMON,
WASHINGTON, ESTABLISHING INTENT TO ANNEX AN UNINCORPORATED
ISLAND OF LAND TO THE CITY OF WHITE SALMON PURSUANT TO RCW
35A.14.295**

WHEREAS, 17.49 acres of property located N. Main Ave, Klickitat County parcel numbers 03111900009900, 03111908480300, 03111900009800, 03111995000200, 03111971012200, 03111971010100, 03111971010200, 03111971011700, 03111971011500, 03111971011300, 03111922000500, 03111971011200, 03111971011100, 03111971010900, 03111971010800, 03111971010700, 03111950000200, 03111950000100, are surrounded by the City of White Salmon and would qualify as an unincorporated island subject to annexation to the City of White Salmon pursuant to RCW 35A.14.295(1)(a); and

WHEREAS, RCW 35A.14.295(1)(a) allows for a code city to annex unincorporated islands within the County on the condition that said area is less than 175 acres within the boundaries of such area contiguous to the City; and

WHEREAS, the City Clerk Treasurer of the City of White Salmon caused Notice of Public Hearing on the resolution to be annexed to be posted and published in the manner provided by law; and

WHEREAS, the City of White Salmon, having determined that the annexation of the hereinafter described property to the City of White Salmon would be in the public interest and for the public welfare and in the best interest of the City of White Salmon and the citizens thereof;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF WHITE SALMON AS FOLLOWS:**

Section 1. Pursuant to the unincorporated island method provided for in RCW Chapter 35A.14, the White Salmon City Council hereby declares its intent to annex the property described in **Exhibit A** and depicted in **Exhibit B** attached hereto and by this reference incorporated herein as fully set forth, being a portion of Klickitat County not heretofore incorporated as a city or town and further being within the urban growth area of the City of White Salmon.

Section 2. In accordance with the requirements of RCW 35A.14.295(2) to specify the number of voters residing therein, it is hereby declared that there are 20 voters residing within the unincorporated island as described.

Section 3. A public hearing shall be set for October 4, 2023 and November 15, 2023, at 6:00 pm or as soon thereafter as the matter may be heard whereby the City Council will consider directing the adoption of an ordinance annexing the area as herein described to the City of White Salmon.

Said ordinance shall provide for the annexed area to be assessed and taxed to pay for the general indebtedness of the City of White Salmon existing as of the effective date of the ordinance and shall further provide for zoning and land use designations to be applied consistent with the White Salmon Comprehensive Plan. The city clerk shall otherwise fully comply with the notice provisions of RCW 35A.14.297 upon adoption of said ordinance, which shall be subject to referendum thereof pursuant to RCW 35A.14.299.

Section 4. Ratification. Any act consistent with the authority and prior to the effective date of this Resolution is hereby ratified and affirmed.

Section 5. Severability. The provisions of this Resolution are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this Resolution or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the Resolution, or the validity of its application to other persons or circumstances.

Section 6. Effective Date. This Resolution shall become effective immediately upon adoption and signature as provided by law.

PASSED by the Council of the City of White Salmon, Washington. Dated this 6th day of September 2023.

CITY OF WHITE SALMON, WASHINGTON

Marla Keethler, Mayor

ATTEST:

APPROVED AS TO FORM:

Stephanie Porter, Clerk-Treasurer

Shawn MacPherson, City Attorney

Exhibit A

The proposed annexation contains Klickitat County Parcels 03111900009900, 03111908480300, 03111900009800, 03111995000200, 03111971012200, 03111971010100, 03111971010200, 03111971011700, 03111971011500, 03111971011300, 03111922000500, 03111971011200, 03111971011100, 03111971010900, 03111971010800, 03111971010700, 0311950000200, 03111950000100. The annexation area is bounded on the west by current city limits of White Salmon; is bounded on the east by current city limits; is bounded on the south by city limits of White Salmon and NW Spring Street and is bounded on the north by city limits of White Salmon, the boundaries of such area more particularly described as follows:

County RW (various deeds)

LOT 3 SP 2008-48 Less Ptn by AF# 1113404 in NWNW; 19-3-11,

Stormwater parcel by AF# 1113404 in NWNW; 19-3-11,

LOT 2 SP95-18 Less RW by AF# 1113094 IN NWNW; 19-3-11,

TL 22, 23, 24 IN NWNW BLK A HUNSAKERS FIRST TO WS; 19-3-11,

LOT 1; W 10' LOT 2 BLK A HUNSAKERS 1ST TO WS NWNW; 19-3-11,

E 40' of Lot 2; Lot 3 Blk A Hunsakers 1st to WS NWNW; 19-3-11

LOTS 17-20 BLK A HUNSAKERS 1ST TO WS NWNW; 19-3-11

TL 15 & 16 IN NWNW BLK A HUNSAKERS FIRST TO WS; 19-3-11

TLS 13, 14 IN NWNW BLK A HUNSAKERS 1ST TO WS; 19-3-11

TL 47C IN NWNW (56'X143') 19-3-11

TL 12 IN NWNW BLK A HUNSAKERS 1ST TO WS; 19-3-11

TL 11 NWNW BLK A HUNSAKERS 1ST TO WS 19-3-11 :MHTE: AF#1002502

TL 9 & 10 IN NWNW BLK A HUNSAKERS FIRST TO WS; 19-3-11

TL 8 IN NWNW (50 X 125) BLK A HUNSAKERS 1ST TO WS; 19-3-11

LOT 7 BLK A HUNSAKER 1ST TO WS NWNW; 19-3-11

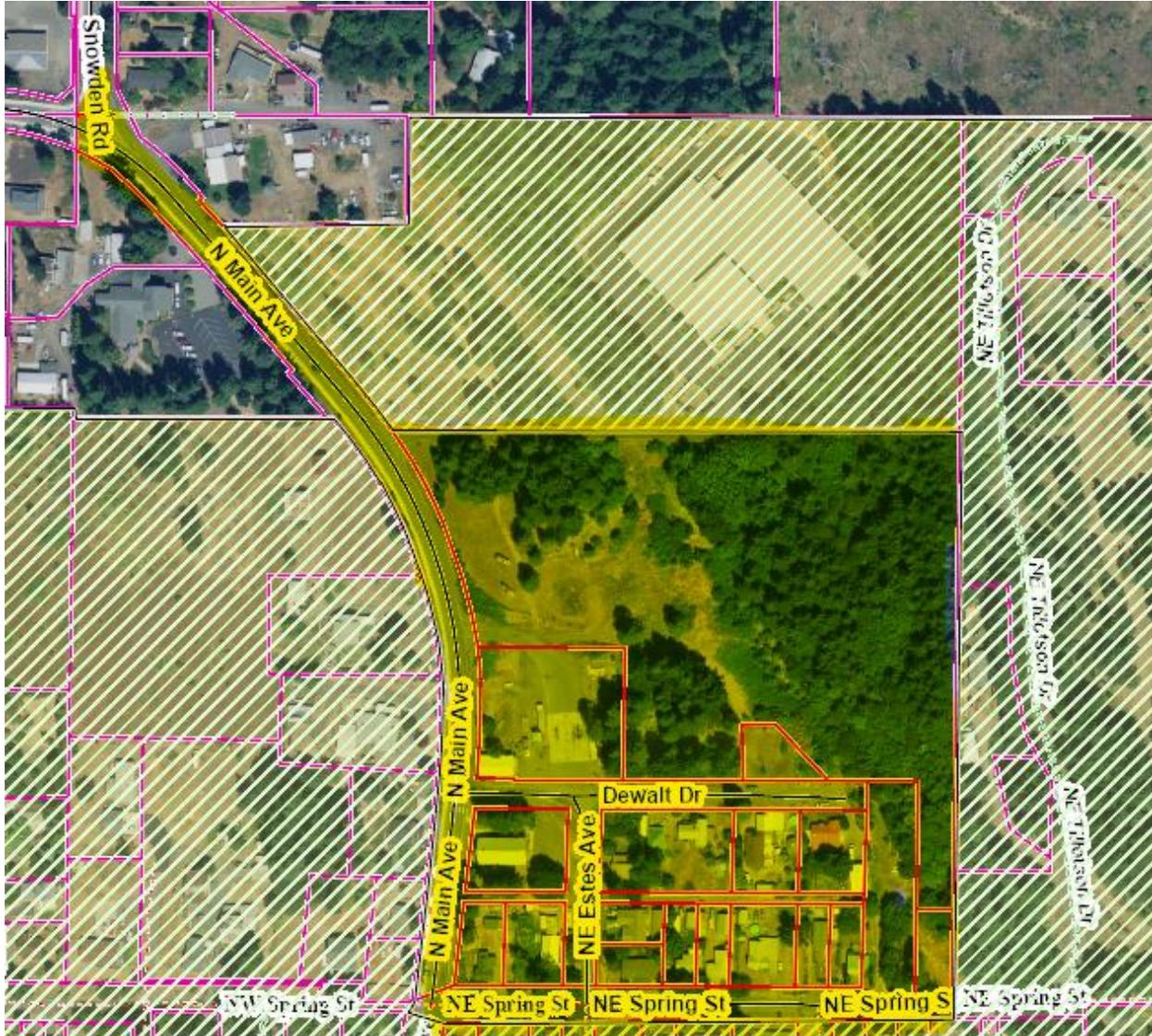
N2 Lots 5, 6 Blk A Hunsakers 1ST NWNW; 19-3-11: (AKA BLA 87-05)

S2 Lots 5 & 6 Blk A NWNW; BL 87-05 Hunsakers First; 19-3-11 :MHTE 1159334

NE Spring St

Exhibit B

Proposed Annexation WS-ANX-2023-001
City of White Salmon



*Resolution 2023-09-574
Establishing Intent to Annex Unincorporated Island of Land
Page | 4*

File Attachments for Item:

A. Department Head



City of White Salmon Office of Public Works

Weekly report

Week of:	8/19-9/6
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Division:	Public Works
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Recent Activities

- 👉 Exploratory work for the N Main Booster Pump Station (NMBPS) and Spring Street Waterline Upgrades, which is currently in the design phase. This included potholing the 10" steel, 8" steel and 8" PVC lines at the outlet of Spring Street reservoir, gathering pressures and several locations, potholing/locating sewer lines as well as future fire hydrant and water line locations and material.
- 👉 Accomplished a "back to school clean up" clearing line of sight/public safety issues on Main, Estes, and Safe Routs to School. We rented a chipper and donated the chips to anyone interested.
- 👉 Painted crosswalks for the start of school.
- 👉 Wrapping up the final stages of the Garfield Reconstruct Project. Plans are to pave the lower section on 9/5/23.
- 👉 Met with James Dean Construction at Child's Reservoir to located waterline. They are clearing and grading the road to have an upper access to their rock pit. This will greatly help the City because the road is very steep and overgrown. There are certain times of the year when we are unable to access the reservoir due to road conditions.
- 👉 Attended 3 Development Team meetings for various development concepts in the City.
- 👉 Met with Anderson Perry and the electrical engineer they have sub-contracted with for the NMBPS. Informed them of the areas we had potholed so their survey crew could capture those points.
- 👉 Reviewed several plans, ROW applications and special requests from planning.
- 👉 Responded to a call out for a truck's landing gear going through the road on Hood Street.
- 👉 Assisted the BWSPD and PoHR with a disabled truck on the Bridge.
- 👉 Attended a cyber security webinar.
- 👉 Still in contact with Owen Equipment about the status of the Sweeper. They have ordered parts and we expect the repair to be made soon.
- 👉 Added a ramp to our car trailer to make loading and unloading equipment safer.
- 👉 Called in locates for the lots on Jewett that need cleared for fire and rodent mitigation. There was no response from the property owner when Code Enforcement (assisted Greatly by Erika) sent several letters. Because of this PW will clear the lot and bill them for time/equipment/materials. That work should be starting the week of 9/4.
- 👉 Participated in a safety survey regarding NW Natural Gas.
- 👉 Continually working through grant applications. One is through RCO and the other is through USDOT.

- 👉 Met with homeowners on Garfield to discuss the reconstruct project. Also learned that there were restraints with TIB in how the road was designed.
- 👉 Calibrated Turbidity meters at the Slow Sand Treatment Plant.
- 👉 Responded to Locate Requests.
- 👉 Performed monthly alarms test at the Slow Sand Filter Plant.
- 👉 Met with Radcomp and Mosier WiNet regarding installing fiber optics between the Booster Station, Well #2 and Childs Monitoring Station.
- 👉 Held weekly meetings with NCE and AP regarding the transmission main phase one. There is a little over 25% of the pipe installed and the Creek Crossing is done.
- 👉 Met with DOE at Dock Grade Res. To install an air quality monitor regarding wildfire smoke.
- 👉 Regular Park maintenance.
- 👉 Regular vehicle maintenance.
- 👉 Installed the BreezeBy in the Go Forth car.



City of White Salmon Fire Department/ Building Department

Report August 31, 2023

Responses:

The fire department responded to 10 calls from August 11 to August 30, 2 were in the city of White Salmon and 8 mutual/automatic aid to other agencies. 3 calls were medical assistance, 3 calls were fire related, 3 motor vehicle crashes, and 1 calls were other calls for service.

Drills:

We drill every Tuesday from 6:30 pm to 8:30 pm. We are accepting applications for volunteers; no experience necessary training is provided.

We had five vehicles donated to the fire department to use for motor vehicle extrication.

Code compliance:

One property owner on NW Jewett was issued a second compliance letter about noxious weeds, tall grasses, and fire danger. The owner has not responded to the letter and public works have been directed to mitigate the property.

A Community Wildfire Defense grant in the amount of \$456,500 was awarded to the Washington State Department of Natural Resources to help mitigate wildfire risk surrounding the White Salmon area. The funds for the grant should become available for use in December 2023. I am working with WDNR to identify properties and property owners that will have fuel reduction preformed.

Respectfully submitted.

Bill Hunsaker

Fire Chief/ Building Official



DEPARTMENT REPORT FINANCE / CLERK

Meeting Date: September 6, 2023
Presented By: Stephanie Porter, Clerk Treasurer

Daily Operations / What's Happening:

- **Public Records Request** – 2 request this period
- **Daily Reconciliation**
- **Monthly reporting and taxes**
- **Send Ordinances to Municode for code update.**
- **Record Retention** – pulling and scheduling destruction of expired records.
- **Working with Anderson Perry** regularly for USDA contractor reimbursements-tracking for the Main line Phase 1 Project.
- **One-Time Leak Forgiveness Applications** - 5 completed – 1 received.
- **Payment Plan Applications** – 2 applications completed – 0 received.

New Projects:

- **Annexation** of N Main Island – Resolution for council presentation
- **Petition to Annex** submitted by individual property owner.
- **Public Hearing Calendar** created with all Public Hearings through the end of the year. Notice to paper and published on the website.
- **Transportation System Plan Ordinance**
- **Tenant Protection Ordinance**
- **Heritage Tree Ordinance**
- **2024 Base Budget** – Salary Projections, Benefit Projections, base budget creation, collaboration with department heads, collaboration with city administrator
- **Grant Applications** – assisting with ROC application, State of WA Tourism grant application for Wayfinding.
- **2024 Lodging Tax Committee** Grant Application process

Existing Projects Progress:

- Continuing the transition from Columbia Bank to 1st Security Bank.
- **Low Income Utility Discount Program** Application is available on website, program is active. **Number of New Applications this period - 1**
- **MRSC Roster** change over completed.
- **NEW utility bills** are active! We have updated the bill with our new logo and integrated a space for a water conservation tip on the front of the billing.

Department Needs:

Electronic Public Record Retention Software

Updates for the Community / Upcoming Events:

- September Committee Meeting have been cancelled except for Tree Board Meeting on September 11, 2023.